



State of Alabama
Department of Finance
Division of Purchasing
Master Agreement

New

CONTRACT INFORMATION

MASTER AGREEMENT NUMBER: MA 999 17000000013

NOT TO EXCEED AMOUNT:

Begin Date: 10/24/2016

Procurement Folder: 166016

Expiration Date: 10/23/2017

Procurement Type: Master Agreement

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 10/16/16

Version Number: 1

CONTACT INFORMATION

REQUESTOR:

Sonya Bryan
334-242-7250
sonya.bryan@purchasing.alabama.gov

ISSUER:

Bryan Bryan
334-242-7250
sonya.bryan@purchasing.alabama.gov

BUYER:

Sonya Bryan
334-242-7250
sonya.bryan@purchasing.alabama.gov

CONTRACT DESCRIPTION

MA - OEM Ink/Toner Cartridges (T004)
Award reference RFB 999 16000000023

Ship To:

Bill To:

REASON FOR MODIFICATION

VENDOR INFORMATION

Name /Address:

VC000004801: CAROLINA IMAGING
P.O Box 19148
GREENSBORO NC 27419

Contact:

Terry Presnell
800-579-1189
t1p@imagingproducts.net

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00

2077223 - CARTRIDGES, INK FOR BROTHERS PRINTERS
 Ink/Toner Cartridges: Brother
 OEM Ink/Toner Cartridges: Brother. 40% Discount

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00

2077221 - CARTRIDGES, HP LASER AND LASER JET PRINTERS
 Ink/Toner Cartridges: Hewlett Packard
 OEM Ink/Toner Cartridges: Hewlett Packard 45% Discount

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
3	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00

2077291 - TONER CARTRIDGES, LASER PRINTERS, TYPE I NEW OEM OR NATIONAL
 Ink/Toner Cartridges: Konica Minolta
 OEM Ink/Toner Cartridges: Konica Minolta. 38% Discount

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
4	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00

2077293 - TONER CARTRIDGES (BRAND LISTED OR EQUAL)
 Ink/Toner Cartridges: Lexmark
 OEM Ink/Toner Cartridges: Lexmark. 42% Discount



All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved: 
 Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

17000000013	Document Phase Final	Document Description MA - OEM Ink/Toner Cartridges (T004)	Page 3 of 4
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Purpose:

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies and schools.

New Cartridges:

All cartridges must be OEM – No remanufactured or after market.

Delivery:

Items are to be delivered to various locations throughout the 67 counties in Alabama. The exact locations and quantities will be provided by the ordering agency. There are no minimum order requirements. Agencies may order as few as one of any item listed on the contract(s). The state does not guarantee any amount will be purchased from this contract.

Freight:

Bid is F.O.B. destination. Any freight charges must be included in the bid prices. Do not include freight as a separate line item.

Assignment of Contract:

To assign, sublet or transfer any contract resulting from this RFB, the vendor's written request must be approved by the State Purchasing Director.

Administrative Fee/Rebate:

Awarded bidder(s) are to pay the State an administrative fee/rebate for all sales made under this contract. Said fee/rebate will be in the amount of one (1) % (0.01) of the total dollar amount for all sales. The fee is to be paid each month before the 20th and will represent a single, one-time payment for all sales made in the prior month and as adjusted for errors associated with earlier months. This fee is not to be listed as a separate cost on invoices. The awarded bidder(s) will be required to provide a summary report each month before the 20th listing sales made during the prior calendar month. This report is to include the report contract number, purchasing entity, sales amount, and fee amount. A report is due even when there is no activity. This report is to be sent electronically to telecom.admin@isd.alabama.gov. A copy of the summary report is to also accompany the payment. The remittance is to be identified with the reporting month and contract number. Failure to comply with provisions of this paragraph will be grounds for termination of the contract(s).

Remittance is to be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance
Division of Accounting and Administration
P.O. Box 300658
Montgomery, Alabama 36130-0658

Default:

When a vendor defaults on a contract/purchase order, the State can procure the goods or services from other sources and hold the vendor responsible for any excess in price/handling. The vendor may be barred from bidding for an indeterminate period as stated in Section 355-4-1-.05, Performance, Item 13 of the Administrative Code of Procedure.

Delivery timeframe:

Deliveries are to be made within 14 days after receipt of order. The only exception being when the quantities ordered are extremely large. In those cases, an extended timeframe may be granted upon request from the vendor.

Contract period:

Establish a 12 month contract with an option to extend for a second, third, fourth, and fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12 month period expires. Any successive extension must have written approval of both the state and vendor no later than 30 days prior to expiration of the previous 12 month period.

Vendor Qualification:

If requested, vendor must provide documentation of being an authorized manufacturer's representative for the products listed. Failure to provide this information may result in rejection of bid.

17000000013	Document Phase Final	Document Description MA - OEM Ink/Toner Cartridges (T004)	Page 4 of 4
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Proration:

Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due, of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.



**State of Alabama
Department of Finance
Division of Purchasing
Master Agreement**

New

CONTRACT INFORMATION	
MASTER AGREEMENT NUMBER: MA 999 17000000014	NOT TO EXCEED AMOUNT:
Begin Date: 10/24/2016	Procurement Folder: 166016
Expiration Date: 10/24/2017	Procurement Type: Master Agreement
Solicitation Number:	Replaces Award Document:
Award Date:	Replaced by Award Document:
Modification Date: 10/16/16	Version Number: 1

CONTACT INFORMATION		
REQUESTOR: Sonya Bryan 334-242-7250 sonya.bryan@purchasing.alabama.gov	ISSUER: Bryan Bryan 334-242-7250 sonya.bryan@purchasing.alabama.gov	BUYER: Sonya Bryan 334-242-7250 sonya.bryan@purchasing.alabama.gov

CONTRACT DESCRIPTION	
MA - OEM Ink/Toner Cartridges (T004)	
Ship To:	Bill To:

REASON FOR MODIFICATION

VENDOR INFORMATION	
Name /Address: VC000004825: OFFICE DEPOT INC P O BOX 88040 CHICAGO IL 60680-1040	Contact: Steve Mattingley 334-590-1475 steve.mattingley@officedepot.com

COMMODITY / SERVICE INFORMATION								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2077290 - TONER CARTRIDGES, LASER PRINTERS, BRAND LISTED OR EQUAL Ink/Toner Cartridges: Epson OEM Ink/Toner Cartridges: Epson. 40% Discount								
2	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
2077290 - TONER CARTRIDGES, LASER PRINTERS, BRAND LISTED OR EQUAL Ink/Toner Cartridges: Samsung OEM Ink/Toner Cartridges: Samsung. 40% Discount								

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved: 

Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

FORM

17000000014	Document Phase Final	Document Description MA - OEM Ink/Toner Cartridges (T004)	Page 3 of 4
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Purpose:

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies and schools.

New Cartridges:

All cartridges must be OEM – No remanufactured or after market.

Delivery:

Items are to be delivered to various locations throughout the 67 counties in Alabama. The exact locations and quantities will be provided by the ordering agency. There are no minimum order requirements. Agencies may order as few as one of any item listed on the contract(s). The state does not guarantee any amount will be purchased from this contract.

Freight:

Bid is F.O.B. destination. Any freight charges must be included in the bid prices. Do not include freight as a separate line item.

Assignment of Contract:

To assign, sublet or transfer any contract resulting from this RFB, the vendor's written request must be approved by the State Purchasing Director.

Administrative Fee/Rebate:

Awarded bidder(s) are to pay the State an administrative fee/rebate for all sales made under this contract. Said fee/rebate will be in the amount of one (1) % (0.01) of the total dollar amount for all sales. The fee is to be paid each month before the 20th and will represent a single, one-time payment for all sales made in the prior month and as adjusted for errors associated with earlier months. This fee is not to be listed as a separate cost on invoices. The awarded bidder(s) will be required to provide a summary report each month before the 20th listing sales made during the prior calendar month. This report is to include the report contract number, purchasing entity, sales amount, and fee amount. A report is due even when there is no activity. This report is to be sent electronically to telecom.admin@isd.alabama.gov. A copy of the summary report is to also accompany the payment. The remittance is to be identified with the reporting month and contract number. Failure to comply with provisions of this paragraph will be grounds for termination of the contract(s).

Remittance is to be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance
Division of Accounting and Administration
P.O. Box 300658
Montgomery, Alabama 36130-0658

Default:

When a vendor defaults on a contract/purchase order, the State can procure the goods or services from other sources and hold the vendor responsible for any excess in price/handling. The vendor may be barred from bidding for an indeterminate period as stated in Section 355-4-1-.05, Performance, Item 13 of the Administrative Code of Procedure.

Delivery timeframe:

Deliveries are to be made within 14 days after receipt of order. The only exception being when the quantities ordered are extremely large. In those cases, an extended timeframe may be granted upon request from the vendor.

Contract period:

Establish a 12 month contract with an option to extend for a second, third, fourth, and fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12 month period expires. Any successive extension must have written approval of both the state and vendor no later than 30 days prior to expiration of the previous 12 month period.

Vendor Qualification:

If requested, vendor must provide documentation of being an authorized manufacturer's representative for the products listed. Failure to provide this information may result in rejection of bid.

17000000014	Document Phase Final	Document Description MA - OEM Ink/Toner Cartridges (T004)	Page 4 of 4
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Proration:

Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due, of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.



**State of Alabama
Department of Finance
Division of Purchasing
Master Agreement**

New

CONTRACT INFORMATION

MASTER AGREEMENT NUMBER: MA 999 17000000015	NOT TO EXCEED AMOUNT:
Begin Date: 10/24/2016	Procurement Folder: 166016
Expiration Date: 10/23/2017	Procurement Type: Master Agreement
Solicitation Number:	Replaces Award Document:
Award Date:	Replaced by Award Document:
Modification Date: 10/16/16	Version Number: 1

CONTACT INFORMATION

REQUESTOR: Sonya Bryan 334-242-7250 sonya.bryan@purchasing.alabama.gov	ISSUER: Bryan Bryan 334-242-7250 sonya.bryan@purchasing.alabama.gov	BUYER: Sonya Bryan 334-242-7250 sonya.bryan@purchasing.alabama.gov
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CONTRACT DESCRIPTION

MA - OEM Ink/Toner Cartridges (T004)

Ship To: _____ **Bill To:** _____

REASON FOR MODIFICATION

VENDOR INFORMATION

Name /Address: VC000043227: Lucille Maud Corporation Suite 9 1200 Jordon Lane Huntsville AL 35816	Contact: James South 2565361818 Jamess@Lucillemaud.Com
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COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00

2077291 - TONER CARTRIDGES, LASER PRINTERS, TYPE I NEW OEM OR NATIONAL
Ink/Toner Cartridges: Xerox
OEM Ink/Toner Cartridges: Xerox. 42% Discount

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:

Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

Final

17000000015	Document Phase Final	Document Description MA - OEM Ink/Toner Cartridges (T004)	Page 3 of 4
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Purpose:

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies and schools.

New Cartridges:

All cartridges must be OEM – No remanufactured or after market.

Delivery:

Items are to be delivered to various locations throughout the 67 counties in Alabama. The exact locations and quantities will be provided by the ordering agency. There are no minimum order requirements. Agencies may order as few as one of any item listed on the contract(s). The state does not guarantee any amount will be purchased from this contract.

Freight:

Bid is F.O.B. destination. Any freight charges must be included in the bid prices. Do not include freight as a separate line item.

Assignment of Contract:

To assign, sublet or transfer any contract resulting from this RFB, the vendor's written request must be approved by the State Purchasing Director.

Administrative Fee/Rebate:

Awarded bidder(s) are to pay the State an administrative fee/rebate for all sales made under this contract. Said fee/rebate will be in the amount of one (1) % (0.01) of the total dollar amount for all sales. The fee is to be paid each month before the 20th and will represent a single, one-time payment for all sales made in the prior month and as adjusted for errors associated with earlier months. This fee is not to be listed as a separate cost on invoices. The awarded bidder(s) will be required to provide a summary report each month before the 20th listing sales made during the prior calendar month. This report is to include the report contract number, purchasing entity, sales amount, and fee amount. A report is due even when there is no activity. This report is to be sent electronically to telecom.admin@isd.alabama.gov. A copy of the summary report is to also accompany the payment. The remittance is to be identified with the reporting month and contract number. Failure to comply with provisions of this paragraph will be grounds for termination of the contract(s).

Remittance is to be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance
 Division of Accounting and Administration
 P.O. Box 300658
 Montgomery, Alabama 36130-0658

Default:

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Delivery timeframe:

Deliveries are to be made within 14 days after receipt of order. The only exception being when the quantities ordered are extremely large. In those cases, an extended timeframe may be granted upon request from the vendor.

Contract period:

Establish a 12 month contract with an option to extend for a second, third, fourth, and fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12 month period expires. Any successive extension must have written approval of both the state and vendor no later than 30 days prior to expiration of the previous 12 month period.

Vendor Qualification:

If requested, vendor must provide documentation of being an authorized manufacturer's representative for the products listed. Failure to provide this information may result in rejection of bid.

17000000015	Document Phase Final	Document Description MA - OEM Ink/Toner Cartridges (T004)	Page 4 of 4
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Proration:

Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due, of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.



**State of Alabama
Department of Finance
Division of Purchasing
Master Agreement**

New

CONTRACT INFORMATION

MASTER AGREEMENT NUMBER: MA 999 17000000016	NOT TO EXCEED AMOUNT:
Begin Date: 10/24/2016	Procurement Folder: 166016
Expiration Date: 10/23/2017	Procurement Type: Master Agreement
Solicitation Number:	Replaces Award Document:
Award Date:	Replaced by Award Document:
Modification Date: 10/16/16	Version Number: 1

CONTACT INFORMATION

REQUESTOR: Sonya Bryan 334-242-7250 sonya.bryan@purchasing.alabama.gov	ISSUER: Bryan Bryan 334-242-7250 sonya.bryan@purchasing.alabama.gov	BUYER: Sonya Bryan 334-242-7250 sonya.bryan@purchasing.alabama.gov
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CONTRACT DESCRIPTION

MA - OEM Ink/Toner Cartridges (T004)

Ship To:

Bill To:

REASON FOR MODIFICATION

VENDOR INFORMATION

Name /Address: VC000059724: Coast To Coast Computer Products 4277 Valley Fair Street Simi Valley CA 93063	Contact: Rachel Feller 800-223-8890 EXT: 146 rfeller@coastcoast.com
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COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00

2077293 - TONER CARTRIDGES (BRAND LISTED OR EQUAL)
Ink/Toner Cartridges: All Other Brands
OEM Ink/Toner Cartridges: All Other Brands. 50% Discount

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:

Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

11/16/16

17000000016	Document Phase Final	Document Description MA - OEM Ink/Toner Cartridges (T004)	Page 3 of 4
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Purpose:

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies and schools.

New Cartridges:

All cartridges must be OEM – No remanufactured or after market.

Delivery:

Items are to be delivered to various locations throughout the 67 counties in Alabama. The exact locations and quantities will be provided by the ordering agency. There are no minimum order requirements. Agencies may order as few as one of any item listed on the contract(s). The state does not guarantee any amount will be purchased from this contract.

Freight:

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Assignment of Contract:

To assign, sublet or transfer any contract resulting from this RFB, the vendor's written request must be approved by the State Purchasing Director.

Administrative Fee/Rebate:

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Remittance is to be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance
Division of Accounting and Administration
P.O. Box 300658
Montgomery, Alabama 36130-0658

Default:

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Delivery timeframe:

Deliveries are to be made within 14 days after receipt of order. The only exception being when the quantities ordered are extremely large. In those cases, an extended timeframe may be granted upon request from the vendor.

Contract period:

Establish a 12 month contract with an option to extend for a second, third, fourth, and fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12 month period expires. Any successive extension must have written approval of both the state and vendor no later than 30 days prior to expiration of the previous 12 month period.

Vendor Qualification:

If requested, vendor must provide documentation of being an authorized manufacturer's representative for the products listed. Failure to provide this information may result in rejection of bid.

17000000016	Document Phase Final	Document Description MA - OEM Ink/Toner Cartridges (T004)	Page 4 of 4
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Proration:

Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due, of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.