



**State of Alabama
Department of Finance
Division of Purchasing
Master Agreement**

Modification

CONTRACT INFORMATION

MASTER AGREEMENT NUMBER: MA 999 18000000362

NOT TO EXCEED AMOUNT:

Begin Date: 11/01/2018

Procurement Folder: 627816

Expiration Date: 10/31/2019

Procurement Type: Master Agreement

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 08/22/18

Version Number: 2

CONTACT INFORMATION

REQUESTOR:

Wendy Penton
334-353-7176
wendy.penton@purchasing.alabama.gov

ISSUER:

Wendy Penton
334-353-7176
wendy.penton@purchasing.alabama.gov

BUYER:

Wendy Penton
334-353-7176
wendy.penton@purchasing.alabama.gov

CONTRACT DESCRIPTION

STATEWIDE CONTRACT FOR EMERGENCY MEAL RATIONS
STATEWIDE EMERGENCY MEAL RATIONS CONTRACT T 019

Ship To:

Bill To:

REASON FOR MODIFICATION

VENDOR INFORMATION

Name /Address:

VC000045316: Chef Minute Meals, Inc.
881 Mountain View Rd.
Piney Flats TN 37686

Contact:

kieran.hughes
4239260092
Cmmgov@Chef5MINUTEMEALS.Com

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	CASE	\$55.560000	\$0.00			\$0.00	\$0.00

95230 - Delivered Meals
 MEALS, READY-TO-EAT (MRE), INDIVIDUAL,
 MEALS, EMERGENCY RATION: WITH HEATERS.

INDIVIDUAL, COMPLETE MEALS, WITH
 HEATERS,PACKED 12 PER CASE WITH ASSORTED
 ENTREES, SNACKS, AND BEVERAGE MIX.
 MEALS MUST HAVE A SHELF LIFE OF NOT
 LESS THAN 36 MONTHS. MEALS MUST BE
 LABELED WITH THE DATE CODING
 INFORMATION ON THE OUTSIDE OF THE CASE
 AND MEET ALL FEDERAL AND STATE STANDARDS
 FOR HUMAN CONSUMPTION. MEALS MUST
 BE DELIVERED PALLETIZED, DESIGNED FOR
 PICK-UP ON ALL FOUR SIDES, SHRINK
 WRAPPED AND FULLY COVERED ON TOP AND
 ALL FOUR SIDES WITH A MINIMUM DOUBLE
 LAYER OF SHRINK WRAP.

VENDORS BIDDING ON THIS ITB MUST LIST A
 PER HOUR RATE FOR TRANSPORTATION, ONCE
 THE TRUCK REACHES THE AEMA STAGING AREA.
 THIS RATE WILL BE USED TO ACCESS COST
 OF FORWARD SHIPMENT WHILE TRUCKS ARE
 IN THE STAGING AREA, AND UNTIL THE
 TRUCKS DEPART FROM THEIR FINAL
 DISTRIBUTION POINT.

TRANSPORTATION RATE PER HOUR: \$55.00

MFR/BRAND: CHEF MINUTE MEALS

MEALS PER CASE: 12

ESTIMATED INITIAL EMERGENCY ORDER BASED:
 50 EACH OF 53' TRAILERS OF APPROXIMATELY
 18,000 MEALS PER TRAILER.

Final

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved: 
 Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

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TERMS AND CONDITIONS T-019

EMERGENCY MEAL RATIONS

AWARD:

Award will be “ALL OR NONE” to the lowest responsible bidder meeting all specifications of the RFB.

***** IMPORTANT INFORMATION *****

The transportation per hour rate bid, will be combined with the unit price bid for the item, to determine the lowest responsible bidder for the total.

The transportation hourly rate:

Bidding vendors must enter a per hour rate for transportation. Once the truck(s) reach the AEMA staging area. This rate will be used to access the cost of forward shipment while truck(s) are in the staging area until the truck(s) departs from its distribution point.

REQUIRED INFORMATION:

Information must be completed on the price page (unit price, brand, meals per case, and the transportation hourly rate) **or the bid will be rejected.**

DELIVERY:

Delivery Time Frame:

Deliveries to Alabama Emergency Management Agency (AEMA) are to be made as follows: 50% of order must be delivered within 48 hours, with 100% of ordered delivered within 72 hours of scheduling delivery. Initial deliveries will be to the address below with forward shipment to points of distribution as directed by AEMA during the emergency disaster period. Vendors are responsible for assuring that AEMA acknowledges all deliveries, and that all deliveries have required documentation.

AEMA anticipates that the delivery trucks will be at the distribution point no longer than 12 hours after arrival.

ALABAMA EMERGENCY MANAGEMENT AGENCY
LOGISTICAL MOBILIZATION CENTER
MAXWELL AIR FORCE BASE
MONTGOMERY, AL 35721

All other orders must be delivered to the “Ship To” address shown on the delivery order within three (3) days of vendor’s receipt of order.

******* IMPORTANT INFORMATION *******

Awarded vendor(s) must establish and maintain a password protected, internet based tracking and reporting system accessible to authorized state personnel. This system must contain information necessary for **AEMA** to coordinate deliveries and track their progress. This system must be maintained continuously during the performance of deliveries to reflect real time information. Suitable alternative tracking systems may be considered.

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The contract vendor(s) may be asked (not required for award) to provide personnel for technical assistance to support AEMA logistical mobilization center to assist in receiving, accounting and forwarding shipment of deliveries. The awarded vendor(s) must be responsible for housing and support of their support personnel.

DELIVERY:

The vendor must maintain an inventory sufficient to make shipment on all orders within the timeframe stated in this RFB solicitation.

FREIGHT:

Bid is F.O.B. destination. Any freight charges must be included in the bid prices.

CONTRACT PERIOD:

Establish a 12 month contract with an option to extend for a second, third, fourth, and fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12 month period expires. Any successive extension must have written approval of both the state and vendor no later than 30 days prior to expiration of the previous 12 month period.

ADDITIONAL INFORMATION:

Any additional information requested from a vendor must be furnished within TEN (10) business days from receipt of request.

PURPOSE:

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies and schools.

QUANTITY:

Quantity shown is an approximate usage and may actually be more or less. Orders will be placed as needed and during disaster periods by state or other local governmental agencies.

***** **IMPORTANT NOTES** *****

It is the responsibility of bidding vendor to read this entire bid from beginning to end and to comply with all instructions and terms and conditions.

Bidders may only submit the required pages of the RFB with attachments.

Required information:

Information must be completed on the price pages (unit price, brand, transportation hourly rate) or the bid will be rejected for the group.

***** **IMPORTANT INFORMATION** *****

All specification / procedural questions are to be emailed to the buyer, Wendy Penton, at wendy.penton@purchasing.alabama.gov