



State of Alabama
Department of Finance
Division of Purchasing
Master Agreement

Modification

CONTRACT INFORMATION	
MASTER AGREEMENT NUMBER: MA 999 1600000103	NOT TO EXCEED AMOUNT:
Begin Date: 08/18/2016	Procurement Folder: 148205
Expiration Date: 08/17/2018	Procurement Type: Master Agreement
Solicitation Number:	Replaces Award Document:
Award Date:	Replaced by Award Document:
Modification Date: 06/20/17	Version Number: 3

CONTACT INFORMATION		
REQUESTOR: Wendy Penton 334-353-7176 wendy.penton@purchasing.alabama.gov	ISSUER: Wendy Penton 334-353-7176 wendy.penton@purchasing.alabama.gov	BUYER: Wendy Penton 334-353-7176 wendy.penton@purchasing.alabama.gov

CONTRACT DESCRIPTION
MA - T103 Paper, Cut Paper, Carbonless Paper, & Envelopes

Ship To:

Bill To:

REASON FOR MODIFICATION

VENDOR INFORMATION	
Name /Address: VC000004848: STRICKLAND PAPER COMPANY INC DBA: Strickland Companies 481 REPUBLIC CIRCLE BIRMINGHAM AL 35214	Contact: KRISTY LACKEY 334-613-9040 KLACKEY@STRICKLYBIZ.COM

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	M	\$4.820000	\$0.00			\$0.00	\$0.00

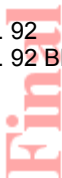
64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20# WHITE, MIN. 92
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, WHITE, MIN. 92 BRIGHT, 8-1/2" X 11"
 MFR: I.P. / BOISE
 BRAND: RELAY/USA COPY
 SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	M	\$6.930000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, WHITE, MIN. 92
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, WHITE, MIN. 92 BRIGHT, 8-1/2" X 14"
 MFR:I.P.
 BRAND:TIDAL
 SHEETS PER CARTON:5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
3	0	M	\$10.970000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, WHITE, MIN. 92
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, WHITE, MIN. 92 BRIGHT, 11" X 17"
 MFR:I.P.
 BRAND:TIDAL/RELAY
 SHEETS PER CARTON: 5000



Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
4	0	M	\$5.870000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, MIN. 92 BRIGHT, 30%
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, MIN. 92 BRIGHT, 30% RECYCLED, 20#, WHITE, 8-1/2" X 11"
 MFR:I.P.
 BRAND: GREAT WHITE
 SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
5	0	M	\$6.070000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, WHITE, MIN. 92
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, WHITE, MIN. 92 BRIGHT, 8-1/2" X 11"
 MFR:G.P.
 BRAND:SPECTRUM
 SHEETS PER CARTON:5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
6	0	M	\$8.670000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, WHITE, MIN. 92 B
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, WHITE, MIN. 92 BRIGHT, 8-1/2" X 14"
 MFR:I.P.
 BRAND:SPECTRUM
 SHEETS PER CARTON:5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
7	0	M	\$13.630000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.

COMMODITY / SERVICE INFORMATION

PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, WHITE, MIN. 92
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, WHITE, MIN. 92 BRIGHT, 11" X 17"

MFR:G.P.
 BRAND: SPECTRUM
 SHEETS PER CARTON: 2500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
8	0	M	\$6.890000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, COLOR, MIN. 92
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, COLOR, MIN. 92 BRITE, 8-1/2" X 11"

MFR:I.P.
 BRAND: FORE M.P
 SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
9	0	M	\$5.670000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, 3-HOLE PUNCH, MIN. 92 BRIGHT, WHITE, 20#,
 PAPER, 3-HOLE PUNCH, MIN. 92 BRIGHT, WHITE, 20#, MULTI-PURPOSE. 8-1/2" X 11"

MFR:I.P.
 BRAND:FORE M.P.
 SHEETS PER CARTON: 5000

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
10	0	RL	\$13.070000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC BOND, NON-TAPED, 20 LB, 92 BRIGHT,
 PAPER, XEROGRAPHIC BOND, NON-TAPED, 20 LB, 92 BRIGHT, 18" X 650'

MFR:TST
 BRAND:TST BOND
 ROLLS PER CARTON: 1(ONE) ROLL

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
11	0	M	\$12.900000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, MOHAWK BRAND 25% RAG BOND, 94 BRIGHT, RECYCLED,
 PAPER, MOHAWK BRAND 25% RAG BOND, 94 BRIGHT, RECYCLED, 20#, 8-1/2" X 11"

SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
12	0	M	\$15.600000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, MOHAWK BRAND 25% RAG BOND, 94 BRIGHT, RECYCLED,
 PAPER, MOHAWK BRAND 25% RAG BOND, 94 BRIGHT, RECYCLED, 24#, 8-1/2" X 11"

SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
13	0	M	\$12.900000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, 25% RAG BOND, RECYCLED, 20"

COMMODITY / SERVICE INFORMATION

PAPER, 25% RAG BOND, RECYCLED, 20", 8-1/2" X 11"

MFR: MOHAWK
 BRAND:VIA
 SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
14	0	M	\$15.600000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, 25% RAG BOND, RECYCLED, 24"
 PAPER, 25% RAG BOND, RECYCLED, 24", 8-1/2" X 11"

MFR: MOHAWK
 BRAND: VIA
 SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
15	0	M	\$47.530000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER,OFFSET, TEXT, WHITE, 50#, 23" X 35"
 PAPER,OFFSET, TEXT, WHITE, 50#, 23" X 35"

MFR:I.P.
 BRAND:WILLIAMSBURG
 SHEETS PER CARTON: 1800

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
16	0	M	\$55.900000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER,OFFSET, TEXT, WHITE, 50#, 25" X 38"
 PAPER,OFFSET, TEXT, WHITE, 50#, 25" X 38"

MFR:I.P.
 BRAND: WILLIAMSBURG
 SHEETS PER CARTON: 1600

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
17	0	M	\$21.730000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER,OFFSET, WHITE, 50#, 17-1/2" X 22-1/2"
 PAPER,OFFSET, WHITE, 50#, 17-1/2" X 22-1/2"

MFR: I.P.
 BRAND: WILLIAMSBURG
 SHEETS PER CARTON: 4200

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
18	0	M	\$58.800000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, OPAQUE TEXT, COLOR, 50#, 23" X 35"
 PAPER, OPAQUE TEXT, COLOR, 50#, 23" X 35"

MFR:I.P.
 BRAND: SPRINGHILL
 SHEETS PER CARTON:1800

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
19	0	M	\$32.430000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.

COMMODITY / SERVICE INFORMATION

PAPER, OFFSET, TEXT WHITE, 60#, 19" X 25"
 PAPER, OFFSET, WHITE, 60#, 19" X 25"

MFR: I.P.
 BRAND: WILLIAMSBURG
 SHEETS PER CARTON: 2600

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
20	0	M	\$54.920000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, OFFSET, TEXT WHITE, 60#, 23" X 35"
 PAPER, OFFSET, WHITE, 60#, 23" X 35"

MFR: I.P.
 BRAND: WILLIAMSBURG
 SHEETS PER CARTON: 1500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
21	0	M	\$26.920000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, OFFSET, TEXT WHITE, 60#, 17-1/2" X 22-1/2"
 PAPER, OFFSET, WHITE, 60#, 17-1/2" X 22-1/2"

MFR: I.P.
 BRAND: WILLIAMSBURG
 SHEETS PER CARTON: 3200

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
22	0	M	\$64.920000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, OFFSET, WHITE, 60#, 25" X 38"
 PAPER, OFFSET, WHITE, 60#, 25" X 38"

MFR: I.P.
 BRAND: WILLIAMSBURG
 SHEETS PER CARTON: 1300

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
23	0	M	\$33.650000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, OFFSET, COLOR, 60#, 17-1/2" X 2-1/2"
 PAPER, OFFSET, COLOR, 60#, 17-1/2" X 22-1/2"

MFR: I.P.
 BRAND: SPRINGHILL
 SHEETS PER CARTON: 3200

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
24	0	M	\$107.920000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, VELLUM COVER, WHITE SUB 67, 23" X 35"
 PAPER, VELLUM COVER, WHITE SUB 67, 23" X 35"

MFR: I.P.
 BRAND: SPRINGHILL
 SHEETS PER CARTON: 500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
25	0	M	\$119.970000	\$0.00			\$0.00	\$0.00

COMMODITY / SERVICE INFORMATION

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, VELLUM COVER, COLOR SUB 67, 23" X 35"
 PAPER, VELLUM COVER, COLOR SUB 67, 23" X 35"

MFR: I.P.
 BRAND: SPRINGHILL
 SHEETS PER CARTON: 500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
26	0	M	\$15.900000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, WHITE, 70" X 11" X 17"
 PAPER, WHITE, 70" X 11" X 17"

MFR: I.P.
 BRAND: WILLIAMSBURG
 SHEETS PER CARTON: 2000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
27	0	M	\$77.830000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, OFFSET, TEXT, COLOR, 70#, 23" X 35"
 PAPER, OFFSET, TEXT, COLOR, 70#, 23" X 35"

MFR: I.P.
 BRAND: SPRINGHILL
 SHEETS PER CARTON: 1200

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
28	0	M	\$77.920000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, OFFSET, TEXT, COLOR, 70#, 23" X 35"
 PAPER, OFFSET, TEXT, COLOR, 70#, 23" X 35"

MFR: I.P.
 BRAND: SPRINGHILL
 SHEETS PER CARTON: 1300

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
29	0	M	\$30.320000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, INDEX, WHITE 90#, 11" X 17"
 PAPER, INDEX, WHITE 90#, 11" X 17"

MFR: I.P.
 BRAND: SPRINGHILL
 SHEETS PER CARTON: 1000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
30	0	M	\$125.930000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, INDEX, WHITE 90#, 22-1/2" X 35"
 PAPER, INDEX, WHITE 90#, 22-1/2" X 35"

MFR: I.P.
 BRAND: SPRINGHILL
 SHEETS PER CARTON: 500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
31	0	M	\$154.570000	\$0.00			\$0.00	\$0.00

COMMODITY / SERVICE INFORMATION

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, INDEX, COLOR, 90#, 22-1/2" X 35"
 PAPER, INDEX, COLOR 90#, 22-1/2" X 35"

MFR:I.P.
 BRAND: SPRINGHILL SHEETS PER CARTON: 500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
32	0	M	\$15.930000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, INDEX, WHITE 110#, 8-1/2" X 11"
 PAPER, INDEX, WHITE 110#, 8-1/2" X 11"

MFR: I.P.
 BRAND: SPRINGHILL
 SHEETS PER CARTON:2000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
33	0	M	\$35.930000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, INDEX, WHITE 110#, 11" X 17"
 PAPER, INDEX, WHITE 110#, 11" X 17"

MFR:I.P.
 BRAND: SPRINGHILL
 SHEETS PER CARTON: 1000

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
34	0	M	\$138.930000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, INDEX, WHITE 110#, 22-1/2" X 35"
 PAPER, INDEX, WHITE 110#, 22-1/2" X 35"

MFR: I.P.
 BRAND:SPRINGHILL
 SHEETS PER CARTON:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
35	0	M	\$9.230000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 2-PART REVERSE, (CANARY/WHITE)
 PAPER, CARBONLESS, 2-PART REVERSE, (CANARY/WHITE), 8-1/2" X 11" MULTI-PURPOSE

MFR:APPVION
 BRAND: NCR
 SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
36	0	M	\$19.450000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 2-PART REVERSE, (CANARY/WHITE)
 PAPER, CARBONLESS, 2-PART REVERSE, (CANARY/WHITE), 11" X 17" MULTI-PURPOSE

MFR: APPVION
 BRAND:NCR
 SHEETS PER CARTON: 2500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
37	0	M	\$10.370000	\$0.00			\$0.00	\$0.00

COMMODITY / SERVICE INFORMATION

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 3-PART REVERSE, (PINK/CANARY/WHITE)
 PAPER, CARBONLESS, 3-PART REVERSE, (PINK/CANARY/WHITE), 8-1/2" X 11" MULTI-PURPOSE

MFR:APPVION
 BRAND:NCR
 SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
38	0	M	\$42.950000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 2-PART REVERSE, (CANARY/WHITE)
 PAPER, CARBONLESS, 2-PART REVERSE, (CANARY/WHITE), 17-1/2" X 22-12" MULTI-PURPOSE

MFR:APPVION
 BRAND:NCR
 SHEETS PER CARTON:1000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
39	0	M	\$42.950000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 2-PART REVERSE, (CANARY/WHITE)
 PAPER, CARBONLESS, 2-PART REVERSE, (CANARY/WHITE), 17-1/2" X 22-12" MULTI-PURPOSE

MFR:APPVION
 BRAND:NCR
 SHEETS PER CARTON:1000

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
40	0	M	\$20.720000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 3-PART REVERSE, (PINK/CANARY/WHITE)
 PAPER, CARBONLESS, 3-PART REVERSE, (PINK/CANARY/WHITE), 11" X 17" MULTI-PURPOSE

MFR:APPVION
 BRAND:NCR
 SHEETS PER CARTON:2500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
41	0	M	\$44.730000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 3-PART REVERSE, (PINK/CANARY/WHITE)
 PAPER, CARBONLESS, 3-PART REVERSE, (PINK/CANARY/WHITE), 17-1/2" X 22-1/2" MULTI-PURPOSE

MFR:APPVION
 BRAND: NCR
 SHEETS PER CARTON: 1000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
42	0	M	\$11.950000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 3-PART STRAIGHT, (PINK/CANARY/WHITE)
 PAPER, CARBONLESS, 3-PART STRAIGHT, (PINK/CANARY/WHITE), 8-1/2" X 11" MULTI-PURPOSE

MFR:APPVION
 BRAND:NCR
 SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
43	0	M	\$12.950000	\$0.00			\$0.00	\$0.00

COMMODITY / SERVICE INFORMATION

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 4-PART REVERSE, (GOLD.PINK/CANARY/WHITE)
 PAPER, CARBONLESS, 4-PART REVERSE, (GOLD/PINK/CANARY/WHITE), 8-1/2" X 11" MULTI-PURPOSE

MFR:APPVION
 BRAND: NCR
 SHEETS PER CARTON:5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
44	0	M	\$23.430000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 4-PART REVERSE, (GOLD/PINK/CANARY/WHITE)
 PAPER, CARBONLESS, 4-PART REVERSE, (GOLD/PINK/CANARY/WHITE), 11 X 17" MULTI-PURPOSE

MFR:APPVION
 BRAND: NCR
 SHEETS PER CARTON: 2500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
45	0	M	\$11.950000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 4-PART STRAIGHT, (GOLD/PINK/CANARY/WHITE)
 PAPER, CARBONLESS, 4-PART STRAIGHT, (GOLD/PINK/CANARY/WHITE), 8-1/2" X 11" MULTI-PURPOSE

MFR:APPVION
 BRAND:NCR
 SHEETS PER CARTON: 5000

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
46	0	M	\$12.600000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 5-PART REVERSE, (GOLD/PINK/CAN/GN/WHITE)
 PAPER, CARBONLESS, 5-PART REVERSE, (GOLD/PINK/CAN/GN/WHITE), 8-1/2" X 11" MULTI-PURPOSE

MFR:APPVION
 BRAND:NCR
 SHEETS PER CARTON:5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
47	0	M	\$25.950000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 5-PART REVERSE, (GOLD/PINK/CAN/GN/WHITE)
 PAPER, CARBONLESS, 5-PART REVERSE, (GOLD/PINK/CAN/GN/WHITE), 11" X 17" MULTI-PURPOSE

MFR:APPVION
 BRAND:NCR
 SHEETS PER CARTON:2500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
48	0	M	\$11.800000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, #10, WHITE WOVE, 24#, 500 ENVELOPES PER BOX
 ENVELOPES, GUM, #10, WHITE WOVE, 24#, 500 ENVELOPES PER BOX

MFR:CENVEO
 BRAND:ECOCHOICE

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
49	0	M	\$55.950000	\$0.00			\$0.00	\$0.00

COMMODITY / SERVICE INFORMATION

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, CARBONLESS, 5-PART REVERSE, (GOLD/PINK/CAN/GN/WHITE)
 PAPER, CARBONLESS, 5-PART REVERSE, (GOLD/PINK/CAN/GN/WHITE), 17-1/2" X 22-1/2" MULTI-PURPOSE

MFR:APPVION
 BRAND:NCR
 SHEETS PER CARTON:1000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
50	0	M	\$14.200000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, #10, WHITE WOVE, STANDARD RIGHT-HAND
 ENVELOPES, GUM, #10, WHITE WOVE, STANDARD RIGHT-HAND WINDOW, 24#, 500 ENVELOPES PER BOX

MFR:CENVEO
 BRAND:IMPACT

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
51	0	M	\$13.900000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, #10, WHITE WOVE, LEFT-HAND WINDOW, 24#
 ENVELOPES, GUM, #10, WHITE WOVE, LEFT-HAND WINDOW, 24#, 500 ENVELOPES PER BOX

MFR:CENVEO
 BRAND:ECOCHOICE

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
52	0	M	\$36.900000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, CATALOG, OPEN-END, WHITE
 ENVELOPES, GUM, CATALOG, OPEN-END, WHITE, 9" X 12", NO CLASP, 28#

MFR:CENVEO
 BRAND:IMPACT
 ENVELOPES PER BOX:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
53	0	M	\$43.900000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, CATALOG, OPEN-END, WHITE
 ENVELOPES, GUM, CATALOG, OPEN-END, WHITE, 10" X 13", NO CLASP, 28#

MFR:CENVEO
 BRAND:IMPACT
 ENVELOPES PER BOX:_____

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
54	0	M	\$27.800000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, CATALOG, OPEN-END, BROWN KRAFT
 ENVELOPES, GUM, CATALOG, OPEN-END, BROWN KRAFT, 6" X 9", NO CLASP, 28#

MFR:CENVEO
 BRAND:IMPACT
 ENVELOPES PER BOX:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
55	0	M	\$43.900000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.

COMMODITY / SERVICE INFORMATION

ENVELOPES, GUM, CATALOG, OPEN-END, BROWN KRAFT
 ENVELOPES, GUM, CATALOG, OPEN-END, BROWN KRAFT, 9" X 12", NO CLASP, 28#

MFR:CENVEO
 BRAND:IMPACT
 ENVELOPES PER BOX:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
56	0	M	\$46.600000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, CATALOG, OPEN-END, BROWN KRAFT
 ENVELOPES, GUM, CATALOG, OPEN-END, BROWN KRAFT, 10" X 13", NO CLASP, 28#

MFR:CENVEO
 BRAND:IMPACT
 ENVELOPES PER BOX:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
57	0	M	\$67.200000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, BROWN KRAFT, 10" X 13", WITH CLASP
 ENVELOPES, GUM, BROWN KRAFT, 10" X 13", WITH CLASP, 28#

MFR:CENVEO
 BRAND:IMPACT
 ENVELOPES PER BOX:500

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
58	0	M	\$44.200000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, BROWN KRAFT, 6" X 9", WITH CLASP
 ENVELOPES, GUM, BROWN KRAFT, 6" X 9", WITH CLASP, 28#

MFR:CENVEO
 BRAND:IMPACT
 ENVELOPES PER BOX:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
59	0	M	\$62.900000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, BROWN KRAFT, 9" X 12" WITH CLASP
 ENVELOPES, GUM, BROWN KRAFT, 9" X 12", WITH CLASP, 28#

MFR:CENVEO
 BRAND:IMPACT
 ENVELOPES PER BOX:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
60	0	M	\$67.200000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, BROWN KRAFT, 10" X 13", WITH CLASP
 ENVELOPES, GUM, BROWN KRAFT, 10" X 13", WITH CLASP, 28#

MFR:CENVEO
 BRAND:IMPACT
 ENVELOPES PER BOX:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
61	0	M	\$13.900000	\$0.00			\$0.00	\$0.00

COMMODITY / SERVICE INFORMATION

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, #10, WHITE WOVE, 24#, STANDARD WINDOW, OSDS
 ENVELOPES, GUM, #10, WHITE WOVE, 24#, STANDARD WINDOW(1-1/8" H, 4-1/2"L, 7/8" FROM LEFT SIDE, 1/2" FROM BOTTOM). OSDS
 (OPEN SIDE DIAGONAL SEAM), REG. FLAP , Premium grade compatible with state mail room machinery.

MFR:CENVEO
 BRAND:IMPACT
 ENVELOPES PER BOX:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
62	0	RL	\$29.510000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 WIDE FORMAT BOND, 24" X 500' 20# WHITE BOND ROLL 3" CORE
 WIDE FORMAT BOND, 24" X 500' 20# WHITE BOND ROLL 3" CORE

MFR:TST
 BRAND:TST BOND
 ROLLS PER CASE: 2 (two) ROLLS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
63	0	RL	\$35.190000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 WIDE FORMAT BOND, 30" X 500' 20# WHITE BOND ROLL 3" CORE
 WIDE FORMAT BOND, 30" X 500' 20# WHITE BOND ROLL 3" CORE

MFR:TST BRAND:_TST
 BOND
 ROLLS PER CASE: 2 (two) ROLLS

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
64	0	RL	\$39.000000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 WIDE FORMAT BOND, 36" X 500' 20# WHITE BOND ROLL 3" CORE
 WIDE FORMAT BOND, 36" X 500' 20# WHITE BOND ROLL 3" CORE

MFR:TST
 BRAND:TST BOND
 ROLLS PER CASE: 2 (two) ROLLS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
65	0	RL	\$89.980000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 WIDE FORMAT SCRIM/VINYL, 54" X 150' 13 OZ MATTE SINGLE SIDED
 WIDE FORMAT SCRIM/VINYL, 54" X 150' 13 OZ MATTE SINGLE SIDED FRONTLIT SCRIM BANNER

MFR:TOP VALUE
 BRAND:TVF
 ROLLS PER CASE:1 (one) ROLL

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
66	0	RL	\$89.980000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 WIDE FORMAT SCRIM/VINYL, 54" X 150' 13 OZ GLOSS SINGLE SIDED
 WIDE FORMAT SCRIM/VINYL, 54" X 150' 13 OZ GLOSS SINGLE SIDED FRONTLIT SCRIM BANNER

MFR:TOP VALUE
 BRAND:TVF
 ROLLS PER CASE: 1 (one) ROLL

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
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COMMODITY / SERVICE INFORMATION

67	0	M	\$14.190000	\$0.00			\$0.00	\$0.00
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64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT OFFSET, 12 X 18 50# WHITE SMOOTH DIGITAL TEXT
 DIGITAL TEXT OFFSET, 12 X 18 50# WHITE SMOOTH DIGITAL TEXT

MFR:I.P.
 BRAND:WILLIAMSBURG
 SHEETS PER CASE:2500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
68	0	M	\$16.470000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT OFFSET, 12 X 18 60# WHITE SMOOTH DIGITAL TEXT
 DIGITAL TEXT OFFSET, 12 X 18 60# WHITE SMOOTH DIGITAL TEXT

MFR:I.P.
 BRAND: WILLIAMSBURG
 SHEETS PER CASE:2000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
69	0	M	\$19.230000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT OFFSET, 12 X 18 70# WHITE SMOOTH DIGITAL TEXT
 DIGITAL TEXT OFFSET, 12 X 18 70# WHITE SMOOTH DIGITAL TEXT

MFR:I.P.
 BRAND:WILLIAMSBURG
 SHEETS PER CASE:2000

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
70	0	M	\$45.810000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER, 18 X 12 80# WHITE SMOOTH DIGITAL COVER
 DIGITAL COVER, 18 X 12 80# WHITE SMOOTH DIGITAL COVER

MFR:I.P.
 BRAND:ACCENT
 SHEETS PER CASE:1000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
71	0	M	\$61.400000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER, 18 X 12 100# WHITE SMOOTH DIGITAL COVER
 DIGITAL COVER, 18 X 12 100# WHITE SMOOTH DIGITAL COVER

MFR:I.P.
 BRAND:ACCENT
 SHEETS PER CASE:800

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
72	0	M	\$54.530000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER, 19 X 13 80# WHITE SMOOTH DIGITAL COVER
 DIGITAL COVER, 19 X 13 80# WHITE SMOOTH DIGITAL COVER

MFR:I.P.
 BRAND:ACCENT
 SHEETS PER CASE:800

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
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COMMODITY / SERVICE INFORMATION

73	0	M	\$68.930000	\$0.00		\$0.00	\$0.00
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64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER, 19 X 13 100# WHITE SMOOTH DIGITAL COVER
 DIGITAL COVER, 19 X 13 100# WHITE SMOOTH DIGITAL COVER

MFR: I.P.
 BRAND:ACCENT
 SHEETS PER CASE:600

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved: 
Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

Final

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TERMS AND CONDITIONS T103

EXTENDED DESCRIPTION PREVAILS OVER THE COMMODITY DESCRIPTION

Purpose:

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies and schools.

Award:

The award shall be made line by individual item to the lowest responsible bidder meeting all specifications.

Default:

When a vendor defaults on a contract/purchase order, the State can procure the goods or services from other sources and hold the vendor responsible for any excess in price/handling. The vendor may be barred from bidding for an indeterminate period.

Vendors:

Vendors may return only the required pages of the RFB, and the price pages they are bidding.

Assignment of contract:

To assign, sublet or transfer any contract resulting from this solicitation, the vendor's written request must be approved by the State Purchasing director.

Delivery:

Items are to be delivered to various locations throughout the 67 counties in Alabama. The exact locations and quantities will be provided by the ordering agency. Delivery response (time) may be an evaluation factor in award of the RFB.

All deliveries must be inside – dock deliveries are not acceptable, unless agreed to by the agency or printing vendor prior to delivery.

Some state buildings may have limited space for trucks to pull into the loading dock, so vendors must make deliveries in a truck which can fit into such space.

Some agencies may have limited hours for deliveries to be accepted. If delivery hours are limited, the agency will state so on the DO. Otherwise, deliveries may be made between 8:00am and 5:00pm.

Administrative fee:

Awarded bidder(s) are to pay the State an administrative fee for all sales made under this contract. This fee will be 1% (0.01) of the total dollar amount for all sales. The fee is to be paid each month before the 20th and will represent a single, one-time payment for all sales made in the prior month and as adjusted for errors associated with earlier months. This fee is not to be listed as a separate cost on invoices. The awarded bidder(s) will be required to provide a summary report each month before the 20th listing sales made during the prior calendar month. This report is to include the report contract number, purchasing entity, sales amount, and fee amount. A report is due even when there is no activity. This report is to be sent electronically to telecom.admin@isd.alabama.gov. A copy of the summary report is to also accompany the payment. The remittance is to be identified with the reporting month and contract number.

Remittance is to be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance
Division of Accounting and Administration
PO Box 300658
Montgomery, Alabama 36130-0658

For internal information only: fee distribution _____% to the State Procurement fund and _____% to the Finance ISD Revolving fund.

Freight:

Bid is F.O.B. destination. Any freight charges must be included in the bid prices.

Contract period:

Establish a 12 month contract with an option to extend for a second, third, fourth, and fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12 month period expires. Any successive extension must

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have written approval of both the state and vendor no later than 30 days prior to expiration of the previous 12 month period.

Ordering process:

Purchases for state agencies will be made by contract release (DO) orders showing specific shipping information. Cities, counties, school systems and other political subdivisions will be responsible for issuing their own purchase orders directly to the vendor.

The Statewide T400 Printing & Binding contract vendors will place orders by submitting a copy of the printing DO and a copy of the quote (showing the quote number) with the quantity and type of paper needed.

*Please note that the Statewide T 400 Printing & Binding contract vendor will be responsible for payment of orders placed by them. The State of Alabama will not be responsible for payment of any paper that is not ordered by a state agency.

*The awarded vendor(s) will be required to submit a monthly or quarterly (to be determined by state purchasing) report showing activity, dollar amount and usage from this contract.

*The awarded vendor(s) must maintain and update their vendor subscription fee with the state if this contract is renewed.

*The awarded vendor(s) must participate in the state purchasing's contract annual contract product show (if held) each year.

Non-appropriation of funds:

Continuation of any agreement between the State and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non-availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the state as a result. The State will not incur liability beyond the payment of accrued agreement payment.

Proration:

Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due, of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.

Manufacturer/brand and sheets per carton/envelopes per box/rolls per case:

At the end of each item where spaces are marked "MFR" and "BRAND", "SHEETS PER CARTON", AND/OR "ENVELOPES PER BOX, ROLLS PER CASE", the vendor is to indicate all necessary information to complete each unit as specified.

Failure to fully complete this required information will result in rejection of the line.

Non-restrictive:

The brands and model numbers referenced provide a level of quality, and unless otherwise specified, are not restrictive, except as noted below.

Most lines on this bid do not have restrictions on MFR/BRAND; however, some categories have "X" MFR/BRAND only listed and there will be no other MFR/BRAND accepted for those lines. Most of these lines will, though, also be listed on separate lines without restrictions.

Materials, Supplies or Equipment:

All materials, supplies or equipment being bid and delivered from this contract shall be new, unused, of recent manufacture, first class in every respect, and suitable for their intended purpose.

Unless specified to be Grade 1, all paper and envelopes must be Grade 3 or better.

Requested information:

Any additional information requested from a vendor must be furnished within five (5) business days from receipt of request.

Failure to provide any requested information in a timely manner will result in rejection of any and all lines for which the information was requested.

Quantity:

The exact quantity of each item is unknown. The Division of Purchasing does not guarantee the State will buy any amount. Orders will be placed by agencies as needed and give complete shipping instructions.

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Samples:

Samples may be requested for evaluation and must be furnished without charge to the State.

Failure to provide samples, if requested, will result in rejection of the line for which a sample was requested.

Domestic paper:

All paper being bid must be domestic paper.

Units of measure:

"M" = 1,000

"R" = Roll

_____ **IMPORTANT** _____

It is the vendor's responsibility to read this entire document from beginning to end and to comply with all instructions and terms and conditions of the bid.

Reminder: Bidders must submit an original and a minimum of one exact, complete copy (including signature and notary) of the bid, or the bid will be rejected.

Pricing page copies for opening:

Vendors who attend the bid opening are requested to bring 5 sets of price pages only of their bid. Please do not include these copies in the package containing the original and required copy of the bid.

For specification and procedural questions, contact: wendy.penton@purchasing.alabama.gov



**State of Alabama
Department of Finance
Division of Purchasing
Master Agreement**

Modification

CONTRACT INFORMATION	
MASTER AGREEMENT NUMBER: MA 999 T1034012650	NOT TO EXCEED AMOUNT:
Begin Date: 07/20/2013	Procurement Folder: 11608
Expiration Date: 07/18/2018	Procurement Type: Master Agreement
Solicitation Number:	Replaces Award Document:
Award Date:	Replaced by Award Document:
Modification Date: 06/26/17	Version Number: 4

CONTACT INFORMATION		
REQUESTOR: Staars Conversion 5555555555	ISSUER: Staars Conversion 5555555555	BUYER:

CONTRACT DESCRIPTION	
Converted STC from SNAP. Original Contract Date 2013/07/17 Open the attached pdf to view complete contract details.	
Buyer Information Buyer ID: wendy.penton Buyer Name: Wendy Penton Buyer Phone Number: 867-555-5309 Buyer EmailId: wendy.penton@purchasing.alabama.gov	

Ship To: _____ **Bill To:** _____

Shipping Instructions: 5 DAYS ARO
SNAP Location code is R1-STATEWIDE

REASON FOR MODIFICATION

VENDOR INFORMATION	
Name /Address:	Contact:
VC000004848: STRICKLAND PAPER COMPANY INC DBA: Strickland Companies 4522 BALDWIN AVENUE MONTGOMERY AL 36108	KRISTY LACKEY 334-613-9040 KLACKEY@STRICKLYBIZ.COM

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
68	0	M	\$36.040000	\$0.00			\$0.00	\$0.00

64536033882CNV - DO NOT USE: To be inactivated.
 PAPER, PARCHMENT COVER, NATURAL, 65#,
 PAPER, PARCHMENT COVER, NATURAL, 65#,
 8 1/2" X 11"

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
114	0	M	\$59.710000	\$0.00			\$0.00	\$0.00

64536090292CNV - DO NOT USE: To be inactivated.
 PAPER, MOHAWK BRAND COVER, ULTRA WHITE,
 PAPER, MOHAWK BRAND COVER, ULTRA WHITE,
 80#, 8-1/2" X 11"

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
117	0	M	\$16.080000	\$0.00			\$0.00	\$0.00

64536033918CNV - DO NOT USE: To be inactivated.
 PAPER, INDEX, COLOR, 90#, 8-1/2" X 11"
 PAPER, INDEX, COLOR, 90#, 8-1/2" X 11"

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
121	0	M	\$19.040000	\$0.00			\$0.00	\$0.00

64536033921CNV - DO NOT USE: To be inactivated.
 PAPER, INDEX, COLOR, 110#, 8-1/2" X 11"
 PAPER, INDEX, COLOR, 110#, 8-1/2" X 11"

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
183	0	M	\$237.970000	\$0.00			\$0.00	\$0.00

64536033359CNV - DO NOT USE: To be inactivated.
 PAPER, MANILA TAG, CF, 7.5 PT., 34-1/2"
 PAPER, MANILA TAG, CF, 7.5 PT., 34-1/2"
 X 22-1/2"

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
236	0	M	\$52.590000	\$0.00			\$0.00	\$0.00

31030015085CNV - DO NOT USE: To be inactivated.
 ENVELOPES, SELF-CLOSURE,, #10 WHITE WOVE
 ENVELOPES, SELF-CLOSURE,, #10, WINDOW,
 WHITE WOVE 24#,

Final

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:



Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver



State of Alabama
Department of Finance
Division of Purchasing
Master Agreement

Modification

CONTRACT INFORMATION

MASTER AGREEMENT NUMBER: MA 999 1600000104

NOT TO EXCEED AMOUNT:

Begin Date: 08/18/2016

Procurement Folder: 148205

Expiration Date: 08/17/2018

Procurement Type: Master Agreement

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 06/20/17

Version Number: 3

CONTACT INFORMATION

REQUESTOR:

Wendy Penton

334-353-7176

wendy.penton@purchasing.alabama.gov

ISSUER:

Wendy Penton

334-353-7176

wendy.penton@purchasing.alabama.gov

BUYER:

Wendy Penton

334-353-7176

wendy.penton@purchasing.alabama.gov

CONTRACT DESCRIPTION

MA - T103 Paper, Cut Paper, Carbonless Paper, & Envelopes

Ship To:

Bill To:

REASON FOR MODIFICATION

VENDOR INFORMATION

Name /Address:

VC000051789: Mac Papers, Inc.

3300 Philips Highway

Jacksonville FL 32207

Contact:

Troy Youse

9043483300 EXT: 3316

Troy.Youse@MacPapers.Com

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	M	\$9.830000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, COLOR, 8-1/2"
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, COLOR, 8-1/2" X 14"

 MFR:DOMTAR
 BRAND:EARTHCHOICE
 SHEETS PER CARTON: 5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	M	\$15.460000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, COLOR, 11" X 17"
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 20#, COLOR, 11" X 17"

 MFR: DOMTAR BRAND:EARTHCHOICE
 SHEETS PER CARTON: 2500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
3	0	M	\$7.440000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, COLOR, 8-1/2" X
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, COLOR, 8-1/2" X 11"

 MFR:DOMTAR
 BRAND:EARTHCHOICE
 SHEETS PER CARTON: 5000

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
4	0	M	\$10.070000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, COLOR, 8-1/2"
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, COLOR, 8-1/2" X 14"

 MFR:DOMTAR
 BRAND: EARTHCHOICE
 SHEETS PER CARTON:5000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
5	0	M	\$15.830000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, COLOR, 11"
 PAPER, XEROGRAPHIC/MULTI-PURPOSE BOND, 24#, COLOR, 11" X 17"

 MFR:DOMTAR
 BRAND:EARTHCHOICE
 SHEETS PER CARTON:2500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
6	0	M	\$36.250000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 PAPER, OPAQUE, WHITE, 70#, 17-1/2" X 22-1/2"
 PAPER, OPAQUE, WHITE, 70#, 17-1/2" X 22-1/2"

 MFR:DOMTAR
 BRAND:HUSKY
 SHEETS PER CARTON:2400

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
7	0	M	\$11.270000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, #9, WHITE WOVE, 24#, 500 ENVELOPES PER BOX
 ENVELOPES, GUM, #9, WHITE WOVE, 24#, 500 ENVELOPES PER BOX

MFR:MPEC
 BRAND:MAC

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
8	0	M	\$13.300000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, #9, WHITE WOVE, WINDOW 24#
 ENVELOPES, GUM, #9, WHITE WOVE, WINDOW 24#, 500 ENVELOPES PER BOX

MFR:MPEC
 BRAND:MAC

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
9	0	M	\$65.310000	\$0.00			\$0.00	\$0.00

31030000000 - DO NOT USE: Use 5-digit code.
 ENVELOPES, GUM, CATALOG, OPEN-END, BROWN KRAFT
 ENVELOPES, GUM, CATALOG, OPEN-END, BROWN KRAFT, 10" X 15", NO CLASP, 28#

MFR:MPEC
 BRAND:MAC
 ENVELOPES PER BOX:500

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
10	0	M	\$25.160000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT COATED 12 X 18 80# DIGITAL GLOSS TEXT
 DIGITAL TEXT COATED 12 X 18 80# DIGITAL GLOSS TEXT

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:1500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
11	0	M	\$27.680000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT COATED 12 X 18 100# DIGITAL GLOSS TEXT
 DIGITAL TEXT COATED 12 X 18 100# DIGITAL GLOSS TEXT

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:1000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
12	0	M	\$29.350000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT COATED 13 X 19 80# DIGITAL GLOSS TEXT
 DIGITAL TEXT COATED 13 X 19 80# DIGITAL GLOSS TEXT

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:1500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
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COMMODITY / SERVICE INFORMATION

13	0	M	\$36.340000	\$0.00			\$0.00	\$0.00
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64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT COATED 13 X 19 100# DIGITAL GLOSS TEXT
 DIGITAL TEXT COATED 13 X 19 100# DIGITAL GLOSS TEXT

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:1500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
14	0	M	\$25.160000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT COATED 12 X 18 80# DIGITAL DULL TEXT
 DIGITAL TEXT COATED 12 X 18 80# DIGITAL DULL TEXT

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:1500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
15	0	M	\$31.450000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT COATED 12 X 18 100# DIGITAL DULLTEXT
 DIGITAL TEXT COATED 12 X 18 100# DIGITAL DULL TEXT

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:1000

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
16	0	M	\$29.350000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT COATED 13 X 19 80# DIGITAL DULL TEXT
 DIGITAL TEXT COATED 13 X 19 80# DIGITAL DULL TEXT

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:1500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
17	0	M	\$36.340000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL TEXT COATED 13 X 19 100# DIGITAL DULL TEXT
 DIGITAL TEXT COATED 13 X 19 100# DIGITAL DULL TEXT

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:1000

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
18	0	M	\$47.630000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER COATED 18 X 12 80# DIGITAL GLOSS COVER
 DIGITAL COVER COATED 18 X 12 80# DIGITAL GLOSS COVER

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:750

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
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COMMODITY / SERVICE INFORMATION

19	0	M	\$59.900000	\$0.00			\$0.00	\$0.00
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64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER COATED 18 X 12 100# DIGITAL GLOSS COVER
 DIGITAL COVER COATED 18 X 12 100# DIGITAL GLOSS COVER

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
20	0	M	\$54.840000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER COATED 19 X 13 80# DIGITAL GLOSS COVER
 DIGITAL COVER COATED 19 X 13 80# DIGITAL GLOSS COVER

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:750

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
21	0	M	\$68.560000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER COATED 19 X 13 100# DIGITAL GLOSS COVER
 DIGITAL COVER COATED 19 X 13 100# DIGITAL GLOSS COVER

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:500

Final

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
22	0	M	\$47.620000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER COATED 18 X 12 80# DIGITAL DULL COVER
 DIGITAL COVER COATED 18 X 12 80# DIGITAL DULL COVER

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:750

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
23	0	M	\$59.900000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER COATED 18 X 12 100# DIGITAL DULL COVER
 DIGITAL COVER COATED 18 X 12 100# DIGITAL DULL COVER

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:500

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
24	0	M	\$54.840000	\$0.00			\$0.00	\$0.00

64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER COATED 19 X 13 80# DIGITAL DULL COVER
 DIGITAL COVER COATED 19 X 13 80# DIGITAL DULL COVER

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:750

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
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COMMODITY / SERVICE INFORMATION

25	0	M	\$68.560000	\$0.00			\$0.00	\$0.00
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64500000000 - DO NOT USE: Use 3- or 5-digit code.
 DIGITAL COVER COATED 19 X 13 100# DIGITAL DULL COVER
 DIGITAL COVER COATED 19 X 13 100# DIGITAL DULL COVER

MFR:VERSO
 BRAND:BLAZER
 SHEETS PER CASE:500

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:



Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

Final

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TERMS AND CONDITIONS T103

EXTENDED DESCRIPTION PREVAILS OVER THE COMMODITY DESCRIPTION

Purpose:

Establish a contract from the items listed for all state agencies. Contract prices are available to all local governmental agencies and schools.

Award:

The award shall be made line by individual item to the lowest responsible bidder meeting all specifications.

Default:

When a vendor defaults on a contract/purchase order, the State can procure the goods or services from other sources and hold the vendor responsible for any excess in price/handling. The vendor may be barred from bidding for an indeterminate period.

Vendors:

Vendors may return only the required pages of the RFB, and the price pages they are bidding.

Assignment of contract:

To assign, sublet or transfer any contract resulting from this solicitation, the vendor's written request must be approved by the State Purchasing director.

Delivery:

Items are to be delivered to various locations throughout the 67 counties in Alabama. The exact locations and quantities will be provided by the ordering agency. Delivery response (time) may be an evaluation factor in award of the RFB.

All deliveries must be inside – dock deliveries are not acceptable, unless agreed to by the agency or printing vendor prior to delivery.

Some state buildings may have limited space for trucks to pull into the loading dock, so vendors must make deliveries in a truck which can fit into such space.

Some agencies may have limited hours for deliveries to be accepted. If delivery hours are limited, the agency will state so on the DO. Otherwise, deliveries may be made between 8:00am and 5:00pm.

Administrative fee:

Awarded bidder(s) are to pay the State an administrative fee for all sales made under this contract. This fee will be 1% (0.01) of the total dollar amount for all sales. The fee is to be paid each month before the 20th and will represent a single, one-time payment for all sales made in the prior month and as adjusted for errors associated with earlier months. This fee is not to be listed as a separate cost on invoices. The awarded bidder(s) will be required to provide a summary report each month before the 20th listing sales made during the prior calendar month. This report is to include the report contract number, purchasing entity, sales amount, and fee amount. A report is due even when there is no activity. This report is to be sent electronically to telecom.admin@isd.alabama.gov. A copy of the summary report is to also accompany the payment. The remittance is to be identified with the reporting month and contract number.

Remittance is to be payable to the "State of Alabama Department of Finance" and be sent to:

Alabama Department of Finance
 Division of Accounting and Administration
 PO Box 300658
 Montgomery, Alabama 36130-0658

For internal information only: fee distribution _____% to the State Procurement fund and _____% to the Finance ISD Revolving fund.

Freight:

Bid is F.O.B. destination. Any freight charges must be included in the bid prices.

Contract period:

Establish a 12 month contract with an option to extend for a second, third, fourth, and fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12 month period expires. Any successive extension must

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have written approval of both the state and vendor no later than 30 days prior to expiration of the previous 12 month period.

Ordering process:

Purchases for state agencies will be made by contract release (DO) orders showing specific shipping information. Cities, counties, school systems and other political subdivisions will be responsible for issuing their own purchase orders directly to the vendor.

The Statewide T400 Printing & Binding contract vendors will place orders by submitting a copy of the printing DO and a copy of the quote (showing the quote number) with the quantity and type of paper needed.

*Please note that the Statewide T 400 Printing & Binding contract vendor will be responsible for payment of orders placed by them. The State of Alabama will not be responsible for payment of any paper that is not ordered by a state agency.

*The awarded vendor(s) will be required to submit a monthly or quarterly (to be determined by state purchasing) report showing activity, dollar amount and usage from this contract.

*The awarded vendor(s) must maintain and update their vendor subscription fee with the state if this contract is renewed.

*The awarded vendor(s) must participate in the state purchasing's contract annual contract product show (if held) each year.

Non-appropriation of funds:

Continuation of any agreement between the State and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non-availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the state as a result. The State will not incur liability beyond the payment of accrued agreement payment.

Proration:

Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due, of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.

Manufacturer/brand and sheets per carton/envelopes per box/rolls per case:

At the end of each item where spaces are marked "MFR" and "BRAND", "SHEETS PER CARTON", AND/OR "ENVELOPES PER BOX, ROLLS PER CASE", the vendor is to indicate all necessary information to complete each unit as specified.

Failure to fully complete this required information will result in rejection of the line.

Non-restrictive:

The brands and model numbers referenced provide a level of quality, and unless otherwise specified, are not restrictive, except as noted below.

Most lines on this bid do not have restrictions on MFR/BRAND; however, some categories have "X" MFR/BRAND only listed and there will be no other MFR/BRAND accepted for those lines. Most of these lines will, though, also be listed on separate lines without restrictions.

Materials, Supplies or Equipment:

All materials, supplies or equipment being bid and delivered from this contract shall be new, unused, of recent manufacture, first class in every respect, and suitable for their intended purpose.

Unless specified to be Grade 1, all paper and envelopes must be Grade 3 or better.

Requested information:

Any additional information requested from a vendor must be furnished within five (5) business days from receipt of request.

Failure to provide any requested information in a timely manner will result in rejection of any and all lines for which the information was requested.

Quantity:

The exact quantity of each item is unknown. The Division of Purchasing does not guarantee the State will buy any amount. Orders will be placed by agencies as needed and give complete shipping instructions.

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Samples:

Samples may be requested for evaluation and must be furnished without charge to the State.

Failure to provide samples, if requested, will result in rejection of the line for which a sample was requested.

Domestic paper:

All paper being bid must be domestic paper.

Units of measure:

"M" = 1,000

"R" = Roll

_____ **IMPORTANT** _____

It is the vendor's responsibility to read this entire document from beginning to end and to comply with all instructions and terms and conditions of the bid.

Reminder: Bidders must submit an original and a minimum of one exact, complete copy (including signature and notary) of the bid, or the bid will be rejected.

Pricing page copies for opening:

Vendors who attend the bid opening are requested to bring 5 sets of price pages only of their bid. Please do not include these copies in the package containing the original and required copy of the bid.

For specification and procedural questions, contact: wendy.penton@purchasing.alabama.gov