



INVITATION TO BID NO: 2205965 ADDENDUM NO: 02

STATE OF ALABAMA

DEPARTMENT OF FINANCE
DIVISION OF PURCHASING

REQ. AGENCY : 016000
 HUMAN RESOURCES
AGENCY REQ. NO. :
T-NUMBER : TA680
DATE ISSUED : 12/22/09
VENDOR NO. :
VENDOR PHONE NO. :
SNAP REQ. NO. : 1415772
BUYER NAME : KATI DARNELL
BUYER PHONE NO. : (334) 353-7729

INVITATION TO BID ADDENDUM

FOR: ELECTRONIC CRIMINAL HISTORY CHECK SYSTEM
MANDATORY PRE-BID CONFERENCE 12/17/2009

BID MUST BE RECEIVED BEFORE:
DATE: 01/06/10 TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED:
DATE: 01/07/10 TIME: 10:00 AM

PLEASE READ ALL INSTRUCTIONS CAREFULLY

THE FOLLOWING CHANGES ARE HEREBY ADDED TO AND MADE A PART OF
(INVITATION TO BID NUMBER 2205965)

AS A RESULT FROM THE PRE-BID CONFERENCE OF DECEMBER 17, 2009, THE
FOLLOWING TEXT AND ATTACHMENTS HAVE BEEN INCORPORATED INTO THE BID:

ALL CHANGES TO THE SPECIFICATIONS BASED ON THE PRE-BID HAVE BEEN
UNDERLINED-11 PAGES.

QUESTIONS AND RESPONSES FROM THE MANADATORY PRE-BID CONFERENCE OF
DECEMBER 17, 2009-7 PAGES.

UP TO FIVE YEAR CONTRACT PERIOD:
ESTABLISH A 24 MONTH CONTRACT TO BEGIN ON THE DATE OF THE CONTRACT
AWARD WITH AN OPTION TO ISSUE A SECOND, THIRD, AND FOURTH 12 MONTH
CONTRACT WITH THE SAME PRICING, TERMS AND CONDITIONS. ANY ADDITIONAL
CONTRACT, IF AGREED BY BOTH PARTIES, WOULD BEGIN THE DAY AFTER EACH
SUBSEQUENT CONTRACT EXPIRES. ANY SUCCESSIVE CONTRACT MUST HAVE WRITTEN
APPROVAL OF BOTH THE STATE AND THE VENDOR 30 DAYS PRIOR TO THE
EXPIRATION OF THE ORIGINAL CONTRACT.

REPLACE THE VERBIAGE ON COMMODITY LINE 4 WITH THE FOLLOWING:
SOFTWARE FOR WORKSTATION AND TRANSACTION COLLECTION PROCESSING
PER THE ATTACHED SPECIFICATIONS.

A MINIMUM ON ONE (1) HOUR OF TRAINING

HOURS OF TRAINING BEING BID: _____

(CONTINUED)

STATEMENT OF UNDERSTANDING

I UNDERSTAND THE ADDENDUM AND THAT IT MUST BE SIGNED IN INK AND RETURNED
(UNLESS INDICATED OTHERWISE) WITH THE BID OR SEPARATELY, PROPERLY IDENTIFIED AND
RECEIVED PRIOR TO DATE AND TIME SPECIFIED.

ADDENDUM NOTARIZATION
NOT REQUIRED

COMPANY NAME

AUTHORIZED SIGNATURE (INK)

MAIL ADDRESS

TYPE/PRINT AUTHORIZED NAME

CITY, STATE, ZIP

PHONE INCLUDING AREA CODE

VENDOR NAME :
VENDOR NUMBER :

2

01/07/10
TA680

10:00 AM

DHR REQUIRES AND IS OPERATING 100 UNITS OF SOFTWARE. ADDITIONAL UNITS OF SOFTWARE MAY NOT BE REQUIRED IF VENDOR CAN UTILIZE THE IN-PLACE EXISTING SOFTWARE OR CAN PROVIDE EQUIVALENT. PLEASE CONSIDER THIS WHEN BIDDING AS LINE 4 WILL BE A FACTOR WHEN DETERMING LOW BID.

* THIS ADDENDUM MUST BE SIGNED AND RETURNED WITH YOUR ORIGINAL ITB *
* RESPONSE AND EXACT COPY OF YOUR ITB RESPONSE. FAILURE TO RETURN *
* ADDENDUM WILL RESULT IN YOUR ITB RESPONSE BEING REJECTED. *

KD/TC

* * * * * END OF ADDENDUM * * * * *