



INVITATION TO BID NO: 11-X-2205444

STATE OF ALABAMA
DEPARTMENT OF FINANCE
DIVISION OF PURCHASING

REQ. AGENCY : 008000
DEPARTMENT OF EDUCATION
AGENCY REQ. NO. :
T-NUMBER : TA227
DATE ISSUED : 01/26/11
VENDOR NO. :
VENDOR PHONE NO. :
SNAP REQ. NO. : 1414719
BUYER NAME : WENDY PENTON

INVITATION TO BID

FOR: STATEWIDE PROCUREMENT SYSTEM EDU-CNP

BUYER PHONE NO. : (334) 353-7176-
PURCHASING PHONE NO: (334) 242-7250

BID MUST BE RECEIVED BEFORE:
DATE: 01/28/11 TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED:
DATE: 01/31/11 TIME: 10:00 AM

TO BE COMPLETED BY VENDOR

INFORMATION IN THIS SECTION SHOULD BE PROVIDED, AS APPROPRIATE. BID RESPONSE MUST BE IN INK OR TYPED WITH ORIGINAL SIGNATURE AND NOTARIZATION.

1. DELIVERY: CAN BE MADE _____ DAYS OR _____ WEEKS AFTER RECEIPT OF ORDER
2. TERMS: _____(DISCOUNTS ARE TAKEN WITHOUT REGARD TO DATE OF PAYMENT.)
3. PRICE VALID FOR ACCEPTANCE WITHIN _____ DAYS.
4. VENDOR QUOTATION REFERENCE NUMBER, IF ANY: _____
(THIS NUMBER WILL APPEAR ON THE PURCHASE ORDER.)
5. E-MAIL ADDRESS: _____
INTERNET WEBSITE: _____
6. GENERAL CONTRACTOR'S LICENSE NO: _____
TYPE OF G.C. LICENSE: _____

***** IMPORTANT NOTE: *****

BIDDERS MUST COMPLY WITH ALL "BID RESPONSE INSTRUCTIONS" ON PAGE 2, TO INCLUDE ITEM 6 - COPY REQUIREMENT.

RETURN INVITATION TO BID:

US MAIL

COURIER

STATE OF ALABAMA
DEPARTMENT OF FINANCE
DIVISION OF PURCHASING
P O BOX 302620
MONTGOMERY, AL 36130-2620

STATE OF ALABAMA
DIVISION OF PURCHASING
RSA UNION BUILDING
100 N. UNION ST., SUITE 192
MONTGOMERY, AL 36104

SIGNATURE AND NOTARIZATION REQUIRED

I HAVE READ THE ENTIRE BID AND AGREE TO FURNISH EACH ITEM OFFERED AT THE PRICE QUOTED. I HERBY AFFIRM I HAVE NOT BEEN IN ANY AGREEMENT OR COLLUSION AMONG BIDDERS IN RESTRAINT OF FREEDOM OF COMPETITION BY AGREEMENT TO BID AT A FIXED PRICE OR TO REFRAIN FROM BIDDING.

SWORN TO AND

VENDOR NUMBER
(MUST MATCH REGISTRATION)

AUTHORIZED SIGNATURE (INK)

SUBSCRIBED BEFORE ME THIS

COMPANY NAME

TYPE/PRINT AUTHORIZED NAME

DAY OF _____

MAIL ADDRESS

TITLE

NOTARY PUBLIC

CITY, STATE, ZIP

TOLL FREE NUMBER

TERM EXP:

PHONE INCLUDING AREA CODE

FAX NUMBER

STANDARD TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER: -
ITB NO. : 11-X-2205444 PAGE 2
OPEN DATE : 01/31/11 TIME: 10:00 AM
T-NUMBER : TA227
RETURN DATE: 01/28/11 TIME: 5:00 PM

INVITATION TO BID

AUTHORITY:

THE DEPARTMENT OF FINANCE CODE OF ADMINISTRATIVE PROCEDURE, CHAPTER 355-4-1 EFFECTIVE DECEMBER 20, 2001 IS INCORPORATED BY REFERENCE AND MADE A PART OF THIS DOCUMENT. TO RECEIVE A COPY CALL (334)242-7250, OR OUR WEBSITE WWW.PURCHASING.ALABAMA.GOV .

INFORMATION AND ASSISTANCE TO MINORITY AND WOMEN-OWNED BUSINESSES IN ACQUIRING M/WBE CERTIFICATION MAY BE OBTAINED FROM THE OFFICE OF MINORITY BUSINESS ENTERPRISE, 1-800-447-4191.

BID (ITB) RESPONSE INSTRUCTIONS REV: 08/31/10

1. TO SUBMIT A RESPONSIVE BID, READ THESE INSTRUCTIONS, ALL TERMS, CONDITIONS AND SPECIFICATIONS.
2. BID ENVELOPES/PACKAGES/BOXES MUST BE IDENTIFIED ON FRONT, PREFERABLY LOWER LEFT CORNER AND BE VISIBLE WITH THE BID NUMBER AND OPENING DATE. EACH INDIVIDUAL BID (IDENTIFIED BY A UNIQUE BID NUMBER) MUST BE SUBMITTED IN A SEPARATE ENVELOPE. RESPONSES TO MULTIPLE BID NUMBERS SUBMITTED IN THE SAME ENVELOPE/COURIER PACKAGE, THAT ARE NOT IN SEPARATE ENVELOPES PROPERLY IDENTIFIED, WILL BE REJECTED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR LATE BIDS FOR ANY REASON INCLUDING THOSE DUE TO POSTAL, OR COURIER SERVICE. BID RESPONSES MUST BE IN THE DIVISION OF PURCHASING OFFICE PRIOR TO THE "RECEIVE DATE AND TIME" INDICATED ON THE BID.
3. BID RESPONSES (PAGE 1, PRICE SHEET AND ADDENDUMS (WHEN SIGNATURE IS REQUIRED)) MUST BE IN INK OR TYPED ON THIS DOCUMENT. OR EXACT FORMAT WITH SIGNATURES BEING HANDWRITTEN ORIGINALS IN INK (PERSON SIGNING BID, NOTARY, AND NOTARY EXPIRATION), OR THE BID WILL BE REJECTED. UNLESS INDICATED IN THE BID, ALL PRICE PAGES MUST BE COMPLETED AND RETURNED. IF AN ITEM IS NOT BEING BID, IDENTIFY IT AS NB (NO-BID). PAGES SHOULD BE SECURED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR MISSING PAGES. FAXED BID RESPONSES WILL NOT BE ACCEPTED.
4. THE UNIT PRICE ALWAYS GOVERNS REGARDLESS OF THE EXTENDED AMOUNT. A UNIT PRICE CHANGE ON A LINE MUST BE INITIALED BY THE PERSON SIGNING THE BID, OR THAT LINE WILL BE REJECTED. THIS INCLUDES A CROSS-OUT, STRIKE-OVER, INK-OVER, WHITE-OUT, ERASURE, OR ANY OTHER METHOD CHANGING THE PRICE.
5. THE DIVISION OF PURCHASING IS NOT RESPONSIBLE FOR MISINTERPRETATION OF DATA FAXED FROM THIS OFFICE.
6. THE DIVISION OF PURCHASING REQUIRES AN ORIGINAL AND A MINIMUM OF ONE COMPLETE EXACT COPY (TO INCLUDE SIGNATURE AND NOTARY) OF THE INVITATION-TO-BID RESPONSE. THE ORIGINAL AND THE COPY SHOULD BE SUBMITTED TOGETHER AS A BID PACKAGE. FAILURE TO MARK RESPONSES AS "ORIGINAL" AND/OR "COPY" COULD RESULT IN THE ENTIRE BID RESPONSE BEING REJECTED.
7. AN IMPROPERLY SUBMITTED BID, LATE BID, OR BID THAT IS CANCELLED ON OR BEFORE THE OPENING DATE WILL BE HELD FOR 90 DAYS AND THEN DESTROYED. THE BID MUST BE RETRIEVED DURING REGULAR WORK HOURS, MONDAY - FRIDAY, EXCEPT STATE HOLIDAYS. AFTER THE BID IS DESTROYED, THE DIVISION OF PURCHASING ASSUMES NO RESPONSIBILITY FOR THE DOCUMENT.

DISQUALIFIED/CANCELLED BID

BIDS THAT ARE IMPROPERLY SUBMITTED OR RECEIVED LATE WILL BE A RESPONSE FOR RECORD, BUT WILL NOT BE RETURNED OR A NOTIFICATION MAILED.

THE FOLLOWING IS A PARTIAL LIST WHEREBY A BID RESPONSE WILL BE DISQUALIFIED:

- BID NUMBER NOT ON FACE OF ENVELOPE/COURIER PACKAGE/BOX
- RESPONSES TO MULTIPLE BID NUMBERS IN SAME ENVELOPE NOT PROPERLY IDENTIFIED
- BID RECEIVED LATE
- BID NOT SIGNED/NOT ORIGINAL SIGNATURE
- BID NOT NOTARIZED/NOT ORIGINAL SIGNATURE OF NOTARY AND/OR NO NOTARY EXPIRATION
- NOTARIZED OWN SIGNATURE
- REQUIRED INFORMATION NOT SUBMITTED WITH BID
- FAILURE TO SUBMIT THE ORIGINAL BID AND A COMPLETE EXACT COPY
- BID RECEIVED FROM NON-REGISTERED/EXPIRED VENDOR

CERTIFICATION PURSUANT TO ACT NO. 2006-557

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEARBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

SPECIAL TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER: -
ITB NO. : 11-X-2205444
OPEN DATE : 01/31/11 TIME: 10:00 AM
T-NUMBER : TA227
RETURN DATE: 01/28/11 TIME: 5:00 PM

PAGE 3

INVITATION TO BID

VENDOR REGISTRATION AND FEE PAYMENT ONLINE

EFFECTIVE SEPTEMBER 1, 2010, VENDORS MUST REGISTER ONLINE TO RECEIVE NOTIFICATION OF BIDS. GO TO WWW.PURCHASING.ALABAMA.GOV TO REGISTER. BIDS WILL NOT BE ACCEPTED FROM NON-REGISTERED VENDORS FOR BIDS ISSUED AFTER SEPTEMBER 1, 2010. A VENDOR'S REGISTRATION MUST BE MAINTAINED THROUGHOUT THE LIFE CYCLE OF AN AWARDED CONTRACT, TO INCLUDE RENEWAL PERIODS. AT THE TIME OF REGISTRATION, VENDOR MUST PAY A BIENNIAL REGISTRATION FEE. PAYMENT MUST BE MADE BY CREDIT CARD, DEBIT CARD, OR BY ELECTRONIC CHECK. VENDOR NUMBER SUBMITTED ON BID RESPONSE MUST MATCH VENDOR REGISTRATION OR THE BID WILL BE REJECTED.

INTENT TO AWARD

EFFECTIVE MAY 1, 2008, THE STATE OF ALABAMA - DIVISION OF PURCHASING WILL ISSUE AN 'INTENT TO AWARD' BEFORE A FINAL AWARD IS MADE. THE 'INTENT TO AWARD' WILL CONTINUE FOR A PERIOD OF FIVE (5) CALENDAR DAYS, AFTER WHICH A PURCHASE ORDER WILL BE PRODUCED. UPON FINAL AWARD, ALL RIGHTS TO PROTEST ARE FORFEITED. A DETAILED EXPLANATION OF THIS PROCESS MAY BE REVIEWED IN THE ALABAMA ADMINISTRATIVE CODE - CHAPTER 355-4-1(14).

ALTERNATE BID RESPONSE

UNLESS STATED ELSEWHERE IN THIS INVITATION-TO-BID (ITB) THE STATE OF ALABAMA WILL ACCEPT AND EVALUATE ALTERNATE BID SUBMITTALS ON ANY ITB'S. ALTERNATE BID RESPONSES WILL BE EVALUATED ACCORDING TO THE REQUIREMENTS AS ALL OTHER RESPONSES TO THIS ITB.

INTERNET WEBSITE LINK'S

INTERNET AND/OR WEBSITE LINKS WILL NOT BE ACCEPTED IN BID RESPONSES AS A MEANS TO SUPPLY ANY REQUIREMENTS STATED IN THIS ITB (INVITATION-TO-BID).

PRODUCT DELIVERY, RECEIVING AND ACCEPTANCE

IN ACCORDANCE WITH THE UNIVERSAL COMMERCE CODE (CODE OF ALABAMA, TITLE 7), AFTER DELIVERY, THE STATE OF ALABAMA HAS THE RIGHT TO INSPECT ALL PRODUCTS BEFORE ACCEPTING. THE STATE WILL INSPECT PRODUCTS IN A REASONABLE TIMEFRAME. SIGNATURE ON A DELIVERY DOCUMENT DOES NOT CONSTITUTE ACCEPTANCE BY THE STATE. THE STATE WILL ACCEPT PRODUCTS ONLY AFTER SATISFACTORY INSPECTION.

SALES TAX EXEMPTION

PURSUANT TO THE CODE OF ALABAMA, 1975, TITLE 40-23-4 (A) (11), THE STATE OF ALABAMA IS EXEMPT FROM PAYING SALES TAX. AN EXEMPTION LETTER WILL BE FURNISHED UPON REQUEST.

INVOICES

INQUIRIES CONCERNING PAYMENT AFTER INVOICES HAVE BEEN SUBMITTED ARE TO BE DIRECTED TO THE RECEIVING AGENCY, NOT THE DIVISION OF PURCHASING

BID RESPONSES AND BID RESULTS

UNEVALUATED BID RESPONSES (NOT BID RESULTS) ARE AVAILABLE ON OUR WEB SITE AT WWW.PURCHASING.ALABAMA.GOV. BID RESULTS WILL BE MADE AVAILABLE FOR REVIEW IN THE DIVISION OF PURCHASING OFFICE, BUT ONLY AFTER THE BID HAS BEEN AWARDED. WE DO NOT FAX OR MAIL COPIES OF BID RESULTS. IF A VENDOR WISHES TO REVIEW BID RESULTS IN OUR OFFICE, THEY SHOULD FAX THEIR REQUEST TO REVIEW THE BID TWO DAYS IN ADVANCE TO THE "BID REVIEW CLERK" AT (334) 242-4419. BE SURE TO REFERENCE THE BID NUMBER.

FOREIGN CORPORATION - CERTIFICATE OF AUTHORITY

SPECIAL TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER: -
ITB NO. : 11-X-2205444
OPEN DATE : 01/31/11 TIME: 10:00 AM
T-NUMBER : TA227
RETURN DATE: 01/28/11 TIME: 5:00 PM

PAGE 4

INVITATION TO BID

ALABAMA LAW PROVIDES THAT A FOREIGN CORPORATION (AN OUT-OF-STATE COMPANY/FIRM) MAY NOT TRANSACT BUSINESS IN THE STATE OF ALABAMA UNTIL IT OBTAINS A CERTIFICATE OF AUTHORITY FROM THE SECRETARY OF STATE. SECTION 10-2B-15.01, CODE OF ALABAMA 1975. TO OBTAIN FORMS FOR A CERTIFICATE OF AUTHORITY, CONTACT THE SECRETARY OF STATE, CORPORATIONS DIVISION, (334) 242-5324. THE CERTIFICATE OF AUTHORITY DOES NOT KEEP THE VENDOR FROM SUBMITTING A BID.

BID IDENTIFICATION

REFERENCE PAGE 2, ITEM 2. DUE TO THE POSTAL SERVICE PUTTING BAR CODE LABELS ON ENVELOPES, IT CONCEALS THE BID NUMBER AND DATE IF THE VENDOR HAS WRITTEN THEM OTHER THAN THE LOWER LEFT CORNER, THEREFORE THE BID WOULD BE REJECTED FOR NOT BEING PROPERLY IDENTIFIED.

AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA)

COMPLIANCE WITH THE REPORTING REQUIREMENTS OF THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA): WHEN THE SELECTED VENDOR IS NOTIFIED BY THE PROCURING AGENCY THAT SPECIFIC PURCHASES ARE BEING PAID WITH ARRA OR STIMULUS FUNDS, THE VENDOR SHALL COMPLY WITH THE ARRA REPORTING REQUIREMENTS DEFINED BY THE FEDERAL OMB. THE PROCURING AGENCY IS RESPONSIBLE FOR INFORMING THE AWARDED VENDOR AS SOON AS THE AGENCY IS AWARE THAT ARRA OR STIMULUS FUNDS ARE BEING USED TO PURCHASE ITEMS OR SERVICES AWARDED BY THE ITB AND WHETHER TO REPORT THE INFORMATION TO THE PROCURING AGENCY OR DIRECTLY TO THE FEDERAL GOVERNMENT. THE PROCURING AGENCY MAY NOTIFY THE VENDOR AT THE TIME THE PURCHASE ORDER IS PROCESSED, BY CHANGE ORDER, E-MAIL OR LETTER. THE VENDOR SHALL PROVIDE THE REQUESTED REPORT INFORMATION AS REQUIRED BY LAW.

AWARD:

AWARD WILL BE BY REGION TO THE LOWEST RESPONSIBLE BIDDER MEETING ALL SPECIFICATIONS. SEE SECTION 2.9 ON PAGE 2 OF THE ATTACHED GENERAL INSTRUCTIONS.

ASSIGNMENT OF CONTRACT:

THE CONTRACTOR SHALL NOT ASSIGN, SELL OR SUBCONTRACT IN WHOLE OR IN PART, ITS RIGHTS OR OBLIGATIONS UNDER THIS CONTRACT WITHOUT PRIOR WRITTEN APPROVAL OF THE STATE DEPARTMENT OF EDUCATION, CHILD NUTRITION PROGRAM.

LIABILITY INSURANCE:

PROOF OF CURRENT (IN EFFECT AT THE TIME OF THE BID OPENING) LIABILITY INSURANCE IS REQUIRED AND MUST BE SUBMITTED WITH THE BID. VENDORS AWARDED CONTRACTS MUST INCREASE THEIR PRODUCT LIABILITY INSURANCE TO AN AMOUNT SATISFACTORY TO THE STATE DEPARTMENT OF EDUCATION. PROOF OF THE INCREASE IN PRODUCT LIABILITY INSURANCE IS REQUIRED WITHIN TEN (10) CALENDAR DAYS AFTER NOTIFICATION OF INTENT TO AWARD. FOR COMMODITIES IN GROUP D, THE TERMS AND AMOUNTS OF THE REQUIRED INSURANCE COVERAGE ARE LISTED BY REGION IN SECTION 3.2.24 - INSURANCE.

NOTE: BIDDERS MUST ALSO PROVIDE WITH THE BID A COPY OF THE COMPANY'S FINANCIAL STATEMENT. THE ENDING DATE OF THE PERIOD COVERED BY THE FINANCIAL STATEMENT SHALL NOT BE PRIOR TO MAY 1, 2009.

BOTH THE CERTIFICATE OF INSURANCE AND FINANCIAL STATEMENT MUST BE PROVIDED WITH THE BID, OR THE BID WILL BE REJECTED.

CONTRACT PERIOD:

ESTABLISH A 12 MONTH CONTRACT WITH AN OPTION TO EXTEND FOR A SECOND, THIRD, FOURTH, AND FIFTH 12 MONTH PERIOD WITH THE SAME PRICING, TERMS AND CONDITIONS. THE SECOND, THIRD, FOURTH, OR FIFTH 12 MONTH PERIOD, IF AGREED BY BOTH PARTIES, WOULD BEGIN THE DAY AFTER THE FIRST, SECOND, THIRD, OR FOURTH 12 MONTH PERIOD EXPIRES. ANY SUCCESSIVE

SPECIAL TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER: -
ITB NO. : 11-X-2205444
OPEN DATE : 01/31/11 TIME: 10:00 AM
T-NUMBER : TA227
RETURN DATE: 01/28/11 TIME: 5:00 PM

PAGE 5

INVITATION TO BID

EXTENSION MUST HAVE WRITTEN APPROVAL OF BOTH THE STATE AND VENDOR NO
LATER THAN 30 DAYS PRIOR TO EXPIRATION OF THE PREVIOUS 12 MONTH
PERIOD.

QUANTITY:

THE EXACT QUANTITY OF PURCHASES FOR EACH ITEM LISTED IS NOT KNOWN.
QUANTITIES SHOWN ARE ESTIMATES BASED ON PREVIOUS USAGE RECORDS.
ORDERS WILL BE PLACED BY SCHOOL SYSTEMS AS NEEDED AND WILL GIVE
COMPLETE SHIPPING AND BILLING INSTRUCTIONS.

ATTACHMENTS

VENDOR NAME :

VENDOR NUMBER: -
ITB NO. : 11-X-2205444
OPEN DATE : 01/31/11 TIME: 10:00 AM
T-NUMBER : TA227
RETURN DATE: 01/28/11 TIME: 5:00 PM

PAGE 6

INVITATION TO BID

VENDORS WILL SUBMIT THEIR PRICE DETAILS IN AN ELECTRONIC FORMAT. THE STATE DEPARTMENT OF EDUCATION WILL PROVIDE A FLASH DRIVE WITH 6 MICROSOFT EXCEL 2000-2003 SPREADSHEETS, ONE FOR EACH OF THE REGIONS.

THE FLASH DRIVE WILL BE PROVIDED AT THE APRIL 29 2010 MANDATORY PRE-BID CONFERENCE. THE FLASH DRIVE WILL ALLOW VENDORS TO ENTER SPREADSHEET PRICE INFORMATION IN ACCORDANCE WITH THE PROVIDED INSTRUCTIONS, AND TO PRINT HARD COPIES OF PRICES WHICH IS REQUIRED.

ANY ALTERATION OF THE PROVIDED SPREADSHEET FORMAT, OR DATA OTHER THAN THOSE ALLOWED PER THE INSTRUCTIONS WILL CAUSE YOUR BID TO BE TO BE REJECTED FOR THAT REGION OR REGIONS BEING BID. VENDOR MUST PRINT A COPY OF EACH PAGE OF THEIR SPREADSHEET PRICES FROM THE FLASH DRIVE. EACH PRINTED COPY OF THE SPREADSHEET PRICES ALONG WITH THE FLASH DRIVE MUST BE SUBMITTED WITH THE BID OR YOUR BID WILL BE REJECTED. THE VENDOR IS RESPONSIBLE FOR ENSURING THAT PRINTED PRICE SHEETS MATCH THE PRICES PROVIDED ON THE FLASH DRIVE. IF ANY DISCREPANCY BETWEEN THE PRINTED PRICE SHEETS AND THE PRICES PROVIDED ON THE FLASH DRIVE EXIST, THE PRINTED PRICE SHEETS PRICING WILL PREVAIL.

*****IMPORTANT INFORMATION*****

A MANDATORY PRE-BID CONFERENCE WILL BE HELD. ONLY THE VENDORS ATTENDING THIS PRE-BID CONFERENCE WILL BE ALLOWED TO BID ON THIS INVITATION TO BID. VENDORS WILL BE REQUIRED TO SIGN IN AT THE PRE-BID CONFERENCE. SEE SECTION II, 2.9 -"AWARD" ITEM B.

*****MANDATORY PRE-BID CONFERENCE*****

DATE: APRIL 29, 2010

TIME: 10:00 AM

PLACE: WILLIE PAUL/CAREER TECH. CONFERENCE ROOM
5TH FLOOR, ROOM 5229,
GORDON PERSONS BUILDING
50 NORTH RIPLEY STREET
MONTGOMERY, AL 36104

THE ITB PACKAGE CONTAINS A CD FOR VENDORS TO REVIEW THE ITEMS LISTED AND DETERMINE THE DELIVERY REGIONS THEY PROPOSE TO BID. THE PURPOSE OF THIS CD IS TO ACQUAINT THE BIDDER WITH THE PRE-CERTIFIED BRANDS AND QUANTITIES BEFORE SUBMITTING THEIR FINAL BID.

THIS CD IS NOT REQUIRED TO BE RETURNED WITH YOUR BID.

IT IS THE RESPONSIBILITY OF BIDDING VENDORS TO READ THIS ENTIRE ITB FROM BEGINNING TO END AND TO COMPLY WITH ALL INSTRUCTIONS AND TERMS AND CONDITIONS OF THE BID.

BIDDERS MUST SUBMIT AN ORIGINAL BID AND ONE COMPLETE EXACT COPY OF THEIR BID, OR YOUR BID WILL BE REJECTED. (PAGE 2, ITEM 7).

ALL DOCUMENTATION REQUIRED WITHIN THE ITB AS STATED MUST BE ATTACHED TO YOUR BID OR IT WILL BE REJECTED.

ONE (1) FLASH DRIVE WILL BE ISSUED TO VENDORS AT THE PRE-BID CONFERENCE. VENDORS WILL BE REQUIRED TO RETURN THIS FLASH DRIVE WITH THEIR BID.

*****ONLY ONE (1) FLASH DRIVE IS TO BE RETURNED!*****

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VENDOR NAME :

VENDOR NUMBER:

ITB NO. : 11-X-2205444

OPEN DATE : 01/31/11 TIME: 10:00 AM

T-NUMBER : TA227

RETURN DATE: 01/28/11 TIME: 5:00 PM

PAGE 7

INVITATION TO BID

FOR PROCEDURAL QUESTIONS CONTACT THE BUYER; WENDY PENTON @
334-353-7176 OR WENDY.PENTON@PURCHASING.ALABAMA.GOV

FOR SPECIFICATION QUESTIONS CONTACT; PERRY FULTON @ 334-242-1988

PRICE SHEET

VENDOR NAME :

VENDOR NUMBER: -
ITB NO. : 11-X-2205444
OPEN DATE : 01/31/11 TIME: 10:00 AM
T-NUMBER : TA227
RETURN DATE: 01/28/11 TIME: 5:00 PM

PAGE 8

INVITATION TO BID

LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
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UNLESS SPECIFIED OTHERWISE BELOW:
SHIP TO: R1 /
STATEWIDE

00001	COMMODITY CODE: 962-83-085922 FOOD DISTRIBUTION--STATE DEPARTMENT OF EDUCATION/CHILD NUTRITION PROGRAM.	1	LT		
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THE PURPOSE OF THIS ITB IS TO ESTABLISH TERM CONTRACTS FOR THE STATE DEPARTMENT OF EDUCATION DISTRIBUTION OF FOOD AND SUPPLIES. THE CONTRACT WILL ESTABLISH A MAXIMUM PRICE THAT PARTICIPATING SCHOOLS WILL PAY FOR ANY ITEM COVERED BY THIS CONTRACT.

THE AWARDED VENDOR WILL BE RESPONSIBLE FOR PURCHASING, WAREHOUSING, AND DISTRIBUTING THE FOOD AND SUPPLIES. THE VENDOR MUST FURNISH THE COVERED ITEMS AT THE CONTRACT PRICES.

THE VENDOR WILL BE RESPONSIBLE FOR RECEIVING, WAREHOUSING, AND DISTRIBUTING THE USDA COMMODITIES IN THE REGION FOR WHICH THEY ARE BIDDING.

VENDORS SHOULD RESPOND TO THIS INVITATION TO BID IN ACCORDANCE WITH THE PROVIDED SPECIFICATIONS. BOTTOM LINE PRICING MUST BE SHOWN ON THE "REGION GRAND TOTAL" BID SHEET(S) FOR THE REGIONS BEING BID. NO PRICING IS REQUIRED ON THIS PAGE, (PAGE 8) IN THE UNIT PRICE. SPREADSHEETS FOR PRICING ARE PROVIDED WITH THE USE OF MIROSOFT EXCEL 2000-2003 SPREADSHEET FLASH DRIVE WHICH WILL BE PROVIDED AT THE MANDATORY PRE-BID CONFERENCE, PER THE INSTRUCTIONS IN THE ATTACHMENTS OF THIS ITB. THE DEPARTMENT OF FINANCE, DIVISION OF PURCHASING IS ISSUING THIS INVITATION TO BID AS A SERVICE TO THE SDE. NO CONTRACTS OR PURCHASE ORDERS WILL BE ISSUED BY THE DIVISION OF PURCHASING. THE SDE WILL ISSUE A STATE PROFESSIONAL SERVICES CONTRACT AS A RESULT OF THIS BID.

IMPORTANT NOTICE

ALL DISTRIBUTORS MUST ATTEND A MANDATORY PRE-BID CONFERENCE WITH THE DEPARTMENT OF EDUCATION ON APRIL 29, 2010 @ 10:00AM WILLIE PAUL/CAREER TECH. CONFERENCE ROOM 5TH FLOOR, ROOM 5229 GORDON PERSONS BUILDING

PAGE TOTAL

PRICE SHEET

VENDOR NAME :

VENDOR NUMBER: -
ITB NO. : 11-X-2205444
OPEN DATE : 01/31/11 TIME: 10:00 AM
T-NUMBER : TA227
RETURN DATE: 01/28/11 TIME: 5:00 PM

PAGE 9

INVITATION TO BID

LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
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50 NORTH RIPLEY STREET
MONTGOMERY, AL 36104
PER INSTRUCTIONS IN THE ATTACHMENTS OF
THIS INVITATION TO BID.

PAGE TOTAL

BID TOTAL
