



INVITATION TO BID NO: 10-R-2219405

STATE OF ALABAMA
DEPARTMENT OF FINANCE
DIVISION OF PURCHASING

REQ. AGENCY : 011000
DEPARTMENT OF PUBLIC HEALTH
AGENCY REQ. NO. : 013842
T-NUMBER :
DATE ISSUED : 06/09/10
VENDOR NO. :
VENDOR PHONE NO. :
SNAP REQ. NO. : 1441584
BUYER NAME : SUSAN JANA

INVITATION TO BID

FOR: PROMO ITEMS CANCER REGISTRY

BUYER PHONE NO. : (334) 242-7173-
PURCHASING PHONE NO: (334) 242-7250

BID MUST BE RECEIVED BEFORE:
DATE: 06/28/10 TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED:
DATE: 06/29/10 TIME: 2:00 PM

TO BE COMPLETED BY VENDOR

INFORMATION IN THIS SECTION SHOULD BE PROVIDED, AS APPROPRIATE. BID RESPONSE MUST BE IN INK OR TYPED WITH ORIGINAL SIGNATURE AND NOTARIZATION.

1. DELIVERY: CAN BE MADE _____ DAYS OR _____ WEEKS AFTER RECEIPT OF ORDER
2. TERMS: _____(DISCOUNTS ARE TAKEN WITHOUT REGARD TO DATE OF PAYMENT.)
3. PRICE VALID FOR ACCEPTANCE WITHIN _____ DAYS.
4. VENDOR QUOTATION REFERENCE NUMBER, IF ANY: _____
(THIS NUMBER WILL APPEAR ON THE PURCHASE ORDER.)
5. E-MAIL ADDRESS: _____
INTERNET WEBSITE: _____
6. GENERAL CONTRACTOR'S LICENSE NO: _____
TYPE OF G.C. LICENSE: _____

***** IMPORTANT NOTE: *****

BIDDERS MUST COMPLY WITH ALL "BID RESPONSE INSTRUCTIONS" ON PAGE 2, TO INCLUDE ITEM 7 - COPY REQUIREMENT.

RETURN INVITATION TO BID:

US MAIL

COURIER

STATE OF ALABAMA
DEPARTMENT OF FINANCE
DIVISION OF PURCHASING
P O BOX 302620
MONTGOMERY, AL 36130-2620

STATE OF ALABAMA
DIVISION OF PURCHASING
RSA UNION BUILDING
100 N. UNION ST., SUITE 192
MONTGOMERY, AL 36104

SIGNATURE AND NOTARIZATION REQUIRED

I HAVE READ THE ENTIRE BID AND AGREE TO FURNISH EACH ITEM OFFERED AT THE PRICE QUOTED. I HERBY AFFIRM I HAVE NOT BEEN IN ANY AGREEMENT OR COLLUSION AMONG BIDDERS IN RESTRAINT OF FREEDOM OF COMPETITION BY AGREEMENT TO BID AT A FIXED PRICE OR TO REFRAIN FROM BIDDING.

SWORN TO AND

FEIN OR SSN

AUTHORIZED SIGNATURE (INK)

SUBSCRIBED BEFORE ME THIS

COMPANY NAME

TYPE/PRINT AUTHORIZED NAME

DAY OF

MAIL ADDRESS

TITLE

NOTARY PUBLIC

CITY, STATE, ZIP

TOLL FREE NUMBER

TERM EXP:

PHONE INCLUDING AREA CODE

FAX NUMBER

STANDARD TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER: -

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INVITATION TO BID

OPEN DATE : 06/29/10 TIME: 2:00 PM

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AUTHORITY:

THE DEPARTMENT OF FINANCE CODE OF ADMINISTRATIVE PROCEDURE, CHAPTER 355-4-1 EFFECTIVE DECEMBER 20, 2001 IS INCORPORATED BY REFERENCE AND MADE A PART OF THIS DOCUMENT. TO RECEIVE A COPY CALL (334)242-7250, OR OUR WEBSITE WWW.PURCHASING.ALABAMA.GOV .

INFORMATION AND ASSISTANCE TO MINORITY AND WOMEN-OWNED BUSINESSES IN ACQUIRING M/WBE CERTIFICATION MAY BE OBTAINED FROM THE OFFICE OF MINORITY BUSINESS ENTERPRISE, 1-800-447-4191.

BID (ITB) RESPONSE INSTRUCTIONS

REV: 01/14/10

1. TO SUBMIT A RESPONSIVE BID, READ THESE INSTRUCTIONS, ALL TERMS, CONDITIONS AND SPECIFICATIONS.
2. BID ENVELOPES/PACKAGES/BOXES MUST BE IDENTIFIED ON FRONT, PREFERABLY LOWER LEFT CORNER AND BE VISIBLE WITH THE BID NUMBER AND OPENING DATE. EACH INDIVIDUAL BID (IDENTIFIED BY A UNIQUE BID NUMBER) MUST BE SUBMITTED IN A SEPARATE ENVELOPE. RESPONSES TO MULTIPLE BID NUMBERS SUBMITTED IN THE SAME ENVELOPE/COURIER PACKAGE, THAT ARE NOT IN SEPARATE ENVELOPES PROPERLY IDENTIFIED, WILL BE REJECTED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR LATE BIDS FOR ANY REASON INCLUDING THOSE DUE TO POSTAL, OR COURIER SERVICE. BID RESPONSES MUST BE IN THE DIVISION OF PURCHASING OFFICE PRIOR TO THE "RECEIVE DATE AND TIME" INDICATED ON THE BID.
3. BID RESPONSES (PAGE 1, PRICE SHEET AND ADDENDUMS (WHEN SIGNATURE IS REQUIRED)) MUST BE IN INK OR TYPED ON THIS DOCUMENT. OR EXACT FORMAT WITH SIGNATURES BEING HANDWRITTEN ORIGINALS IN INK (PERSON SIGNING BID, NOTARY, AND NOTARY EXPIRATION), OR THE BID WILL BE REJECTED. UNLESS INDICATED IN THE BID, ALL PRICE PAGES MUST BE COMPLETED AND RETURNED. IF AN ITEM IS NOT BEING BID, IDENTIFY IT AS NB (NO-BID). PAGES SHOULD BE SECURED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR MISSING PAGES. FAXED BID RESPONSES WILL NOT BE ACCEPTED.
4. THE UNIT PRICE ALWAYS GOVERNS REGARDLESS OF THE EXTENDED AMOUNT. A UNIT PRICE CHANGE ON A LINE MUST BE INITIALED BY THE PERSON SIGNING THE BID, OR THAT LINE WILL BE REJECTED. THIS INCLUDES A CROSS-OUT, STRIKE-OVER, INK-OVER, WHITE-OUT, ERASURE, OR ANY OTHER METHOD CHANGING THE PRICE.
5. A "NO BID" MUST BE RETURNED TO REMAIN ON A CLASS/SUBCLASS. RETURN PAGE 1 OR NOTIFICATION PAGE MARKED "NO-BID". IDENTIFY IT ON THE ENVELOPE AS A "NO-BID". FAILING TO RESPOND TO 3 ITB'S WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. RESPONDING WITH 6 "NO-BIDS" WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. A "NO-BID" RECEIVED LATE IS CONSIDERED A NO RESPONSE.
6. THE DIVISION OF PURCHASING IS NOT RESPONSIBLE FOR MISINTERPRETATION OF DATA FAXED FROM THIS OFFICE.
7. THE DIVISION OF PURCHASING REQUIRES AN ORIGINAL AND A MINIMUM OF ONE COMPLETE EXACT COPY (TO INCLUDE SIGNATURE AND NOTARY) OF THE INVITATION-TO-BID RESPONSE. THE ORIGINAL AND THE COPY SHOULD BE SUBMITTED TOGETHER AS A BID PACKAGE. FAILURE TO MARK RESPONSES AS "ORIGINAL" AND/OR "COPY" COULD RESULT IN THE ENTIRE BID RESPONSE BEING REJECTED.
8. AN IMPROPERLY SUBMITTED BID, LATE BID, OR BID THAT IS CANCELLED ON OR BEFORE THE OPENING DATE WILL BE HELD FOR 90 DAYS AND THEN DESTROYED. THE BID MUST BE RETRIEVED DURING REGULAR WORK HOURS, MONDAY - FRIDAY, EXCEPT STATE HOLIDAYS. AFTER THE BID IS DESTROYED, THE DIVISION OF PURCHASING ASSUMES NO RESPONSIBILITY FOR THE DOCUMENT.

DISQUALIFIED/CANCELLED BID

BIDS THAT ARE IMPROPERLY SUBMITTED OR RECEIVED LATE WILL BE A RESPONSE FOR RECORD, BUT WILL NOT BE RETURNED OR A NOTIFICATION MAILED.

THE FOLLOWING IS A PARTIAL LIST WHEREBY A BID RESPONSE WILL BE DISQUALIFIED:

- BID NUMBER NOT ON FACE OF ENVELOPE/COURIER PACKAGE/BOX
- RESPONSES TO MULTIPLE BID NUMBERS IN SAME ENVELOPE NOT PROPERLY IDENTIFIED
- BID RECEIVED LATE
- BID NOT SIGNED/NOT ORIGINAL SIGNATURE
- BID NOT NOTARIZED/NOT ORIGINAL SIGNATURE OF NOTARY AND/OR NO NOTARY EXPIRATION
- NOTARIZED OWN SIGNATURE
- REQUIRED INFORMATION NOT SUBMITTED WITH BID
- FAILURE TO SUBMIT THE ORIGINAL BID AND A COMPLETE EXACT COPY

CERTIFICATION PURSUANT TO ACT NO. 2006-557

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEARBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

SPECIAL TERMS & CONDITIONS

VENDOR NAME :

VENDOR NUMBER: -

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INVITATION TO BID

INTENT TO AWARD

EFFECTIVE MAY 1, 2008, THE STATE OF ALABAMA - DIVISION OF PURCHASING WILL ISSUE AN 'INTENT TO AWARD' BEFORE A FINAL AWARD IS MADE. THE 'INTENT TO AWARD' WILL CONTINUE FOR A PERIOD OF FIVE (5) CALENDAR DAYS, AFTER WHICH A PURCHASE ORDER WILL BE PRODUCED. UPON FINAL AWARD, ALL RIGHTS TO PROTEST ARE FORFEITED. A DETAILED EXPLANATION OF THIS PROCESS MAY BE REVIEWED IN THE ALABAMA ADMINISTRATIVE CODE - CHAPTER 355-4-1(14).

ALTERNATE BID RESPONSE

UNLESS STATED ELSEWHERE IN THIS INVITATION-TO-BID (ITB) THE STATE OF ALABAMA WILL ACCEPT AND EVALUATE ALTERNATE BID SUBMITTALS ON ANY ITB'S. ALTERNATE BID RESPONSES WILL BE EVALUATED ACCORDING TO THE REQUIREMENTS AS ALL OTHER RESPONSES TO THIS ITB.

INTERNET WEBSITE LINK'S

INTERNET AND/OR WEBSITE LINKS WILL NOT BE ACCEPTED IN BID RESPONSES AS A MEANS TO SUPPLY ANY REQUIREMENTS STATED IN THIS ITB (INVITATION-TO-BID).

PRODUCT DELIVERY, RECEIVING AND ACCEPTANCE

IN ACCORDANCE WITH THE UNIVERSAL COMMERCE CODE (CODE OF ALABAMA, TITLE 7), AFTER DELIVERY, THE STATE OF ALABAMA HAS THE RIGHT TO INSPECT ALL PRODUCTS BEFORE ACCEPTING. THE STATE WILL INSPECT PRODUCTS IN A REASONABLE TIMEFRAME. SIGNATURE ON A DELIVERY DOCUMENT DOES NOT CONSTITUTE ACCEPTANCE BY THE STATE. THE STATE WILL ACCEPT PRODUCTS ONLY AFTER SATISFACTORY INSPECTION.

SALES TAX EXEMPTION

PURSUANT TO THE CODE OF ALABAMA, 1975, TITLE 40-23-4 (A) (11), THE STATE OF ALABAMA IS EXEMPT FROM PAYING SALES TAX. AN EXEMPTION LETTER WILL BE FURNISHED UPON REQUEST.

INVOICES

INQUIRIES CONCERNING PAYMENT AFTER INVOICES HAVE BEEN SUBMITTED ARE TO BE DIRECTED TO THE RECEIVING AGENCY, NOT THE DIVISION OF PURCHASING

BID RESPONSES AND BID RESULTS

UNEVALUATED BID RESPONSES (NOT BID RESULTS) ARE AVAILABLE ON OUR WEB SITE AT WWW.PURCHASING.ALABAMA.GOV. BID RESULTS WILL BE MADE AVAILABLE FOR REVIEW IN THE DIVISION OF PURCHASING OFFICE, BUT ONLY AFTER THE BID HAS BEEN AWARDED. WE DO NOT FAX OR MAIL COPIES OF BID RESULTS. IF A VENDOR WISHES TO REVIEW BID RESULTS IN OUR OFFICE, THEY SHOULD FAX THEIR REQUEST TO REVIEW THE BID TWO DAYS IN ADVANCE TO THE "BID REVIEW CLERK" AT (334) 242-4419. BE SURE TO REFERENCE THE BID NUMBER.

FOREIGN CORPORATION - CERTIFICATE OF AUTHORITY

ALABAMA LAW PROVIDES THAT A FOREIGN CORPORATION (AN OUT-OF-STATE COMPANY/FIRM) MAY NOT TRANSACT BUSINESS IN THE STATE OF ALABAMA UNTIL IT OBTAINS A CERTIFICATE OF AUTHORITY FROM THE SECRETARY OF STATE. SECTION 10-2B-15.01, CODE OF ALABAMA 1975. TO OBTAIN FORMS FOR A CERTIFICATE OF AUTHORITY, CONTACT THE SECRETARY OF STATE, CORPORATIONS DIVISION, (334) 242-5324. THE CERTIFICATE OF AUTHORITY DOES NOT KEEP THE VENDOR FROM SUBMITTING A BID.

BID IDENTIFICATION

REFERENCE PAGE 2, ITEM 2. DUE TO THE POSTAL SERVICE PUTTING BAR CODE LABELS ON ENVELOPES, IT CONCEALS THE BID NUMBER AND DATE IF THE VENDOR HAS WRITTEN THEM OTHER THAN THE LOWER LEFT CORNER, THEREFORE THE BID WOULD BE REJECTED FOR NOT BEING PROPERLY IDENTIFIED.

SPECIAL TERMS & CONDITIONS

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INVITATION TO BID

AWARD:

AWARD WILL BE MADE LINE BY LINE TO THE LOWEST RESPONSIBLE BIDDER MEETING ALL SPECIFICATIONS.

DELIVERY TIME FRAME:

ALL ITEMS MUST BE DELIVERED WITHIN 10 WEEKS AFTER AWARD IS FINALIZED. ITEMS NOT DELIVERED WITHIN THE SPECIFIED TIME FRAME MAY BE REJECTED AND RETURNED AT THE VENDOR'S EXPENSE.

FREIGHT:

BID IS F.O.B. DESTINATION. ANY FREIGHT CHARGES MUST BE INCLUDED IN THE UNIT BID PRICE AND NOT SHOWN SEPARATELY ON THE ITB OR INVOICE.

MANUFACTURER/ITEM NUMBERS:

AT THE END OF EACH ITEM WHERE SPACES ARE MARKED "MFR" AND "ITEM #", VENDORS MUST INDICATE THE MANUFACTURER & ALL ITEM NUMBERS NECESSARY TO COMPLETE EACH UNIT AS SPECIFIED.

THIS INFORMATION MUST BE COMPLETED, EVEN IF BIDDING THE REFERENCED MFR/ITEM #, OR THE LINE WILL BE REJECTED.

MATERIALS, SUPPLIES OR EQUIPMENT:

ALL MATERIALS, SUPPLIES OR EQUIPMENT BEING BID AND DELIVERED TO THE STATE SHALL BE NEW, UNUSED, OF RECENT MANUFACTURE, FIRST CLASS IN EVERY RESPECT, AND SUITABLE FOR THEIR INTENDED PURPOSE.

REQUESTED INFORMATION:

ANY ADDITIONAL INFORMATION REQUESTED FROM A VENDOR MUST BE FURNISHED WITHIN FIVE (5) BUSINESS DAYS FROM RECEIPT OF REQUEST.

QUANTITY:

THE QUANTITY SHOWN IS A MINIMUM QUANTITY TO BE ORDERED. THE FINAL PURCHASE ORDER WILL STATE THE EXACT QUANTITY FOR EACH ITEM BEING ORDERED.

SAMPLES:

VENDORS MAY BE REQUIRED TO SUBMIT A SAMPLE ITEM. THE SAMPLE NEED NOT HAVE IMPRINTING ON IT AND WILL BE USED FOR ITEM EVALUATION ONLY. THE SAMPLE, IF REQUESTED, MUST BE RECEIVED WITHIN 5 BUSINESS DAYS FROM THE DATE OF REQUEST AND MUST BE PROVIDED AT NO CHARGE TO THE STATE.

FAILURE TO SUBMIT A SAMPLE OR TO SUBMIT A SAMPLE IN A TIMELY MANNER WILL RESULT IN LINE REJECTION.

SAMPLES WILL BE RETURNED TO THE VENDOR, PROVIDED THE VENDOR REQUESTS THEIR RETURN (IN WRITING) WITHIN 30 DAYS AFTER THE BID OPENING AND PROVIDED THAT THEY PROVIDE A METHOD FOR THE ITEM'S RETURN. THE STATE WILL NOT PAY FOR THE RETURN OF ANY SAMPLES. SAMPLES NOT REQUESTED FOR RETURN WILL BE DISPOSED OF AT THE STATE'S DISCRETION.

PROOF:

A PROOF MUST BE APPROVED BY THE AGENCY PRIOR TO THE PRINTING OF ITEMS.

ALL CHARGES:

THE UNIT BID PRICE MUST INCLUDE ALL CHARGES TO PRODUCE AND DELIVER A FINAL PRODUCT (I.E. FREIGHT, PROOF, SET-UP, ETC.). ADDITIONAL CHARGES OF ANY KIND ARE UNACCEPTABLE AND WILL NOT BE PAID.

ATTACHMENTS

VENDOR NAME :

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INVITATION TO BID

***** IMPORTANT INFORMATION *****

IT IS THE VENDOR'S RESPONSIBILITY TO READ THIS ENTIRE DOCUMENT FROM BEGINNING TO END AND TO COMPLY WITH ALL INSTRUCTIONS AND TERMS AND CONDITIONS OF THE ITB.

REMINDER: BIDDERS MUST SUBMIT AN ORIGINAL AND A MINIMUM OF ONE EXACT, COMPLETE COPY (INCLUDING SIGNATURE AND NOTARY) OF THE BID, AS SHOWN ON PAGE 2 OF THE ITB, OR THE BID WILL BE REJECTED.

FOR SPECIFICATION QUESTIONS, CONTACT THE AGENCY:
EMILY BENTON @ (334) 206-5657

FOR PROCEDURAL QUESTIONS, CONTACT THE BUYER:
SUSAN JANA @ (334) 242-7173 OR SUSAN.JANA@PURCHASING.ALABAMA.GOV

REMINDER: CHANGES TO SPECIFICATIONS MAY ONLY BE DONE VIA A WRITTEN ADDENDUM. VERBAL SPECIFICATION CHANGES ARE NOT ALLOWED.

PRICE SHEET

VENDOR NAME :

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INVITATION TO BID

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
UNLESS SPECIFIED OTHERWISE BELOW: SHIP TO: 011000 / 011N37 DEPARTMENT OF PUBLIC HEALTH ADPH LOGISTICS 1635 MITCHELL YOUNG RD. MONTGOMERY AL 36108					
00001	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: GLASS AWARD IN DIAMOND SHAPE WITH ATTACHED BASE. SIZE: 5" X 4-1/2" X 2", IMPRINT: ENGRAVED, COLOR: CLEAR. MFR: _____ ITEM #: _____ LUCITE DIAMOND AWARD #L-84360 OR EQUAL SEE ATTACHED	200	EA	_____	_____
00002	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: CHECKBOOK COVER, WITH MULTI-POCKET INTERIOR FOR BUSINESS CARDS, WINDOW FOR ID OR CALCULATOR, ELASTIC LOOP FOR PEN, AND CLEAR DIVIDER FOR DUPLICATE CHECKS. SIZE: 3-1/2" X 6-1/2" CLOSED. IMPRINT: 1-COLOR IMPRINT ON COVER. TURQUOISE WITH METALLIC SILVER TRIM. MFR: _____ ITEM #: _____ XCITE OR EQUAL SEE ATTACHED	250	EA	_____	_____
00003	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: EXECUTIVE MECHANICAL PENCIL MECHANICAL PENCIL WITH RUBBER GRIP, REMOVABLE CAP WITH WHITE ERASER, 7MM #2 LEAD INCLUDED. IMPRINT: 1-COLOR IMPRINT. COLOR: BLUE WITH BLACK GRIP. MFR: _____ ITEM #: _____ CROWN #G1042 OR EQUAL SEE ATTACHED	5000	EA	_____	_____
00004	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: WINDPROOF GOLF UMBRELLA, MADE OF NYLON WITH MATCHING SLEEVE, FIBERGLASS RIBS, WINDPROOF SCREEN, WOOD HOURGLASS HANDLE, WOOD-GRAIN FINISH WITH FIBERGLASS SHAFT. SIZE: 64" IMPRINT: 3-COLOR IMPRINT ON 1 PANEL. COLOR: ROYAL BLUE/WHITE (ALTERNATING PANELS)	250	EA	_____	_____

PAGE TOTAL

PRICE SHEET

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
	MFR: _____ ITEM #: _____ SEE ATTACHED				
00005	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: BEACH TOWEL, 100% COTTON VELOUR/TERRY CLOTH, 14 OZ. TOWEL WITH DOBBY BORDERS. SIZE: 30" X 60". IMPRINT: 1-COLOR IMPRINT, TONE ON TONE. COLOR: ROYAL BLUE	250	EA	_____	_____
	MFR: _____ ITEM #: _____ SEE ATTACHED				
00006	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: ACRYLIC AWARD - MEDIUM CIRCLE, FREE STANDING, ACRYLIC AWARD. SIZE: MEDIUM, 6" X6-1/4" X 1-1/8", IMPRINT: ENGRAVED COLOR: BLUE	200	EA	_____	_____
	MFR: _____ ITEM #: _____ ORBIT #36422 OR EQUAL SEE ATTACHED				
00007	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: ACRYLIC AWARD - SMALL CIRCLE, FREE STANDING, ACRYLIC AWARD. SIZE: SMALL - 4" X 3-5/8" X 1-1/16" IMPRINT: ENGRAVED COLOR: CLEAR	200	EA	_____	_____
	MFR: _____ ITEM #: _____ ORBIT #36505 OR EQUAL SEE ATTACHED				
00008	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: SUNSCREEN, SPF 30 SIZE: 1 OZ. CONTAINER IMPRINT: 1-COLOR ON LABEL.	1000	EA	_____	_____
	MFR: _____ ITEM #: _____ SEE ATTACHED				
00009	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: NOTE HOLDER THAT ADHERSS TO A COMPUTER MONITOR. ABILITY TO BE REMOVED WITHOUT LEAVING STICKY RESIDUE.	2000	EA	_____	_____
	PAGE TOTAL				_____

PRICE SHEET

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INVITATION TO BID

LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
	SIZE: 8-1/4" X 1/2" IMPRINT: 1-COLOR COLOR: BLUE MFR: _____ ITEM #: _____ CROWN #KLPNOTES OR EQUAL SEE ATTACHED				
00010	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: MULTI-FUNCTION DESK TOOL WITH LETTER OPENER, STAPLE REMOVER AND DOCUMENT HOLDER. SIZE: 3-1/4" X 3-1/4" IMPRINT: 1-COLOR COLOR: BLUE MFR: _____ ITEM #: _____ CROWN #DESK-A-MA-JIG OR EQUAL SEE ATTACHED	500	EA		
00011	COMMODITY CODE: 080-56-079188 PROMOTIONAL ITEMS PER THE FOLLOWING SPECIFICATIONS: WATERPROOF CONTAINER THAT FLOATS, LANYARD FOR CARRYING AND RUBBER O-RING. SIZE: 3-3/4" X 4-3/4" IMPRINT: 1-COLOR COLOR: BLUE MFR: _____ ITEM #: _____ GOLD BOND #SFC OR EQUAL SEE ATTACHED	250	EA		

PAGE TOTAL

BID TOTAL

