



INVITATION TO BID NO: 14-X-2259747

STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING

REQ. AGENCY : 004004  
CONSERVATION MARINE RESOURCES  
AGENCY REQ. NO. :  
T-NUMBER : TA821  
DATE ISSUED : 12/11/13  
VENDOR NO. :  
VENDOR PHONE NO. :  
SNAP REQ. NO. : 1527146  
BUYER NAME : SUSAN JANA

INVITATION TO BID

FOR: ZERO ETHANOL FUEL - GULF SHORES

BUYER PHONE NO. : (334) 242-7173-  
PURCHASING PHONE NO: (334) 242-7250

BID MUST BE RECEIVED BEFORE:  
DATE: 01/15/14 TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED:  
DATE: 01/16/14 TIME: 10:00 AM

TO BE COMPLETED BY VENDOR

INFORMATION IN THIS SECTION SHOULD BE PROVIDED, AS APPROPRIATE. BID RESPONSE MUST BE IN INK OR TYPED WITH ORIGINAL SIGNATURE AND NOTARIZATION.

1. DELIVERY: CAN BE MADE \_\_\_\_\_ DAYS OR \_\_\_\_\_ WEEKS AFTER RECEIPT OF ORDER
2. TERMS: \_\_\_\_\_(DISCOUNTS ARE TAKEN WITHOUT REGARD TO DATE OF PAYMENT.)
3. PRICE VALID FOR ACCEPTANCE WITHIN \_\_\_\_\_ DAYS.
4. VENDOR QUOTATION REFERENCE NUMBER, IF ANY: \_\_\_\_\_  
(THIS NUMBER WILL APPEAR ON THE PURCHASE ORDER.)
5. E-MAIL ADDRESS: \_\_\_\_\_  
INTERNET WEBSITE: \_\_\_\_\_
6. GENERAL CONTRACTOR'S LICENSE NO: \_\_\_\_\_  
TYPE OF G.C. LICENSE: \_\_\_\_\_

\*\*\*\*\* IMPORTANT NOTE: \*\*\*\*\*

BIDDERS MUST COMPLY WITH ALL "BID RESPONSE INSTRUCTIONS" ON PAGE 2, TO INCLUDE ITEM 6 - COPY REQUIREMENT.

RETURN INVITATION TO BID:

US MAIL

COURIER

STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
DIVISION OF PURCHASING  
P O BOX 302620  
MONTGOMERY, AL 36130-2620

STATE OF ALABAMA  
DIVISION OF PURCHASING  
RSA UNION BUILDING  
100 N. UNION ST., SUITE 192  
MONTGOMERY, AL 36104

SIGNATURE AND NOTARIZATION REQUIRED

I HAVE READ THE ENTIRE BID AND AGREE TO FURNISH EACH ITEM OFFERED AT THE PRICE QUOTED. I HERBY AFFIRM I HAVE NOT BEEN IN ANY AGREEMENT OR COLLUSION AMONG BIDDERS IN RESTRAINT OF FREEDOM OF COMPETITION BY AGREEMENT TO BID AT A FIXED PRICE OR TO REFRAIN FROM BIDDING.

SWORN TO AND

\_\_\_\_\_  
VENDOR NUMBER  
(MUST MATCH REGISTRATION)

\_\_\_\_\_  
AUTHORIZED SIGNATURE (INK)

SUBSCRIBED BEFORE ME THIS

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
TYPE/PRINT AUTHORIZED NAME

\_\_\_\_\_  
DAY OF \_\_\_\_\_

\_\_\_\_\_  
MAIL ADDRESS

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
CITY, STATE, ZIP

\_\_\_\_\_  
TOLL FREE NUMBER

\_\_\_\_\_  
TERM EXP:

\_\_\_\_\_  
PHONE INCLUDING AREA CODE

\_\_\_\_\_  
FAX NUMBER

STANDARD TERMS & CONDITIONS

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AUTHORITY:

THE DEPARTMENT OF FINANCE CODE OF ADMINISTRATIVE PROCEDURE, CHAPTER 355-4-1 EFFECTIVE DECEMBER 20, 2001 IS INCORPORATED BY REFERENCE AND MADE A PART OF THIS DOCUMENT. TO RECEIVE A COPY CALL (334)242-7250, OR OUR WEBSITE WWW.PURCHASING.ALABAMA.GOV .

BID (ITB) RESPONSE INSTRUCTIONS REV: 03/31/11

1. TO SUBMIT A RESPONSIVE BID, READ THESE INSTRUCTIONS, ALL TERMS, CONDITIONS AND SPECIFICATIONS.
2. BID ENVELOPES/PACKAGES/BOXES MUST BE IDENTIFIED ON FRONT, PREFERABLY LOWER LEFT CORNER AND BE VISIBLE WITH THE BID NUMBER AND OPENING DATE. EACH INDIVIDUAL BID (IDENTIFIED BY A UNIQUE BID NUMBER) MUST BE SUBMITTED IN A SEPARATE ENVELOPE. RESPONSES TO MULTIPLE BID NUMBERS SUBMITTED IN THE SAME ENVELOPE/COURIER PACKAGE, THAT ARE NOT IN SEPARATE ENVELOPES PROPERLY IDENTIFIED, WILL BE REJECTED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR LATE BIDS FOR ANY REASON INCLUDING THOSE DUE TO POSTAL, OR COURIER SERVICE. BID RESPONSES MUST BE IN THE DIVISION OF PURCHASING OFFICE PRIOR TO THE "RECEIVE DATE AND TIME" INDICATED ON THE BID.
3. BID RESPONSES (PAGE 1, PRICE SHEET AND ADDENDUMS (WHEN SIGNATURE IS REQUIRED)) MUST BE IN INK OR TYPED ON THIS DOCUMENT. OR EXACT FORMAT WITH SIGNATURES BEING HANDWRITTEN ORIGINALS IN INK (PERSON SIGNING BID, NOTARY, AND NOTARY EXPIRATION), OR THE BID WILL BE REJECTED. UNLESS INDICATED IN THE BID, ALL PRICE PAGES MUST BE COMPLETED AND RETURNED. IF AN ITEM IS NOT BEING BID, IDENTIFY IT AS NB (NO-BID). PAGES SHOULD BE SECURED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR MISSING PAGES. FAXED BID RESPONSES WILL NOT BE ACCEPTED.
4. THE UNIT PRICE ALWAYS GOVERNS REGARDLESS OF THE EXTENDED AMOUNT. A UNIT PRICE CHANGE ON A LINE MUST BE INITIALED BY THE PERSON SIGNING THE BID, OR THAT LINE WILL BE REJECTED. THIS INCLUDES A CROSS-OUT, STRIKE-OVER, INK-OVER, WHITE-OUT, ERASURE, OR ANY OTHER METHOD CHANGING THE PRICE.
5. THE DIVISION OF PURCHASING IS NOT RESPONSIBLE FOR MISINTERPRETATION OF DATA FAXED FROM THIS OFFICE.
6. THE DIVISION OF PURCHASING REQUIRES AN ORIGINAL AND A MINIMUM OF ONE EXACT COPY OF THE SIGNED, NOTARIZED INVITATION-TO-BID TO INCLUDE ANY REQUIRED ADDENDUM(S) AND DOCUMENTATION. THE ORIGINAL AND THE COPY SHOULD BE SUBMITTED TOGETHER AS A BID PACKAGE. FAILURE TO MARK RESPONSES AS "ORIGINAL" AND/OR "COPY" COULD RESULT IN THE ENTIRE BID RESPONSE BEING REJECTED.
7. AN IMPROPERLY SUBMITTED BID, LATE BID, OR BID THAT IS CANCELLED ON OR BEFORE THE OPENING DATE WILL BE HELD FOR 90 DAYS AND THEN DESTROYED. THE BID MUST BE RETRIEVED DURING REGULAR WORK HOURS, MONDAY - FRIDAY, EXCEPT STATE HOLIDAYS. AFTER THE BID IS DESTROYED, THE DIVISION OF PURCHASING ASSUMES NO RESPONSIBILITY FOR THE DOCUMENT.

DISQUALIFIED/CANCELLED BID

BIDS THAT ARE IMPROPERLY SUBMITTED OR RECEIVED LATE WILL BE A RESPONSE FOR RECORD, BUT WILL NOT BE RETURNED OR A NOTIFICATION MAILED.

THE FOLLOWING IS A PARTIAL LIST WHEREBY A BID RESPONSE WILL BE DISQUALIFIED:

- BID NUMBER NOT ON FACE OF ENVELOPE/COURIER PACKAGE/BOX
- RESPONSES TO MULTIPLE BID NUMBERS IN SAME ENVELOPE NOT PROPERLY IDENTIFIED
- BID RECEIVED LATE
- BID NOT SIGNED/NOT ORIGINAL SIGNATURE
- BID NOT NOTARIZED/NOT ORIGINAL SIGNATURE OF NOTARY AND/OR NO NOTARY EXPIRATION
- NOTARIZED OWN SIGNATURE
- REQUIRED INFORMATION NOT SUBMITTED WITH BID
- FAILURE TO SUBMIT THE ORIGINAL BID AND A COMPLETE EXACT COPY
- BID RECEIVED FROM NON-REGISTERED/EXPIRED VENDOR

BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535 AND AS AMENDED BY ACT 2012-491)

AS A CONDITION FOR AWARD OF THIS ITB, THE VENDOR ACKNOWLEDGES THE FOLLOWING:

"BY SIGNING THIS CONTRACT, THE CONTRACTING PARTIES AFFIRM, FOR THE DURATION OF ANY AGREEMENT THAT THEY WILL NOT VIOLATE FEDERAL IMMIGRATION LAW OR KNOWINGLY EMPLOY, HIRE FOR EMPLOYMENT, OR CONTINUE TO EMPLOY AN UNAUTHORIZED ALIEN WITHIN THE STATE OF ALABAMA. FURTHERMORE, A CONTRACTING PARTY FOUND TO BE IN VIOLATION OF THIS PROVISION SHALL BE DEEMED IN BREACH OF THE AGREEMENT AND SHALL BE RESPONSIBLE FOR ALL DAMAGES RESULTING THEREFROM."

STANDARD TERMS & CONDITIONS

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VERIFICATION OF ENROLLMENT IN THE E-VERIFY PROGRAM WILL BE REQUIRED PRIOR TO ANY AWARD TO A VENDOR WHO EMPLOYS ONE OR MORE EMPLOYEES WITHIN THE STATE OF ALABAMA. E-VERIFY DOCUMENTATION SHOULD BE IDENTIFIED WITH THE BID NUMBER AND THE BUYER NAME. FAILURE TO PROVIDE DOCUMENTATION WITHIN 5 CALENDAR DAYS OF NOTIFICATION WILL RESULT IN THE REJECTION OF YOUR BID. TO ENROLL IN THE E-VERIFY PROGRAM VISIT WWW.DHS.GOV/E-VERIFY.

CERTIFICATION PURSUANT TO ACT NO. 2006-557

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEREBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

INFORMATION AND ASSISTANCE TO MINORITY AND WOMEN-OWNED BUSINESSES IN ACQUIRING M/WBE CERTIFICATION MAY BE OBTAINED FROM THE OFFICE OF MINORITY BUSINESS ENTERPRISE, 1-800-447-4191.

SPECIAL TERMS & CONDITIONS

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INVITATION TO BID

VENDOR REGISTRATION AND FEE PAYMENT ONLINE

EFFECTIVE SEPTEMBER 1, 2010, VENDORS MUST REGISTER ONLINE TO RECEIVE NOTIFICATION OF BIDS. GO TO WWW.PURCHASING.ALABAMA.GOV TO REGISTER. BIDS WILL NOT BE ACCEPTED FROM NON-REGISTERED VENDORS FOR BIDS ISSUED AFTER SEPTEMBER 1, 2010. A VENDOR'S REGISTRATION MUST BE MAINTAINED THROUGHOUT THE LIFE CYCLE OF AN AWARDED CONTRACT, TO INCLUDE RENEWAL PERIODS. AT THE TIME OF REGISTRATION, VENDOR MUST PAY A BIENNIAL REGISTRATION FEE. PAYMENT MUST BE MADE BY CREDIT CARD, DEBIT CARD, OR BY ELECTRONIC CHECK. VENDOR NUMBER SUBMITTED ON BID RESPONSE MUST MATCH VENDOR REGISTRATION OR THE BID WILL BE REJECTED.

INTENT TO AWARD

EFFECTIVE MAY 1, 2008, THE STATE OF ALABAMA - DIVISION OF PURCHASING WILL ISSUE AN 'INTENT TO AWARD' BEFORE A FINAL AWARD IS MADE. THE 'INTENT TO AWARD' WILL CONTINUE FOR A PERIOD OF FIVE (5) CALENDAR DAYS, AFTER WHICH A PURCHASE ORDER WILL BE PRODUCED. UPON FINAL AWARD, ALL RIGHTS TO PROTEST ARE FORFEITED. A DETAILED EXPLANATION OF THIS PROCESS MAY BE REVIEWED IN THE ALABAMA ADMINISTRATIVE CODE - CHAPTER 355-4-1(14).

ALTERNATE BID RESPONSE

UNLESS STATED ELSEWHERE IN THIS INVITATION-TO-BID (ITB) THE STATE OF ALABAMA WILL ACCEPT AND EVALUATE ALTERNATE BID SUBMITTALS ON ANY ITB'S. ALTERNATE BID RESPONSES WILL BE EVALUATED ACCORDING TO THE REQUIREMENTS AS ALL OTHER RESPONSES TO THIS ITB.

INTERNET WEBSITE LINK'S

INTERNET AND/OR WEBSITE LINKS WILL NOT BE ACCEPTED IN BID RESPONSES AS A MEANS TO SUPPLY ANY REQUIREMENTS STATED IN THIS ITB (INVITATION-TO-BID).

PRODUCT DELIVERY, RECEIVING AND ACCEPTANCE

IN ACCORDANCE WITH THE UNIVERSAL COMMERCE CODE (CODE OF ALABAMA, TITLE 7), AFTER DELIVERY, THE STATE OF ALABAMA HAS THE RIGHT TO INSPECT ALL PRODUCTS BEFORE ACCEPTING. THE STATE WILL INSPECT PRODUCTS IN A REASONABLE TIMEFRAME. SIGNATURE ON A DELIVERY DOCUMENT DOES NOT CONSTITUTE ACCEPTANCE BY THE STATE. THE STATE WILL ACCEPT PRODUCTS ONLY AFTER SATISFACTORY INSPECTION.

SALES TAX EXEMPTION

PURSUANT TO THE CODE OF ALABAMA, 1975, TITLE 40-23-4 (A) (11), THE STATE OF ALABAMA IS EXEMPT FROM PAYING SALES TAX. AN EXEMPTION LETTER WILL BE FURNISHED UPON REQUEST.

INVOICES

INQUIRIES CONCERNING PAYMENT AFTER INVOICES HAVE BEEN SUBMITTED ARE TO BE DIRECTED TO THE RECEIVING AGENCY, NOT THE DIVISION OF PURCHASING

BID RESPONSES AND BID RESULTS

UNEVALUATED BID RESPONSES (NOT BID RESULTS) ARE AVAILABLE ON OUR WEB SITE AT WWW.PURCHASING.ALABAMA.GOV. BID RESULTS WILL BE MADE AVAILABLE FOR REVIEW IN THE DIVISION OF PURCHASING OFFICE, BUT ONLY AFTER THE BID HAS BEEN AWARDED. WE DO NOT FAX OR MAIL COPIES OF BID RESULTS. IF A VENDOR WISHES TO REVIEW BID RESULTS IN OUR OFFICE, THEY SHOULD FAX THEIR REQUEST TO REVIEW THE BID TWO DAYS IN ADVANCE TO THE "BID REVIEW CLERK" AT (334) 242-4419. BE SURE TO REFERENCE THE BID NUMBER.

FOREIGN CORPORATION - CERTIFICATE OF AUTHORITY

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ALABAMA LAW PROVIDES THAT A FOREIGN CORPORATION (AN OUT-OF-STATE COMPANY/FIRM) MAY NOT TRANSACT BUSINESS IN THE STATE OF ALABAMA UNTIL IT OBTAINS A CERTIFICATE OF AUTHORITY FROM THE SECRETARY OF STATE. SECTION 10-2B-15.01, CODE OF ALABAMA 1975. TO OBTAIN FORMS FOR A CERTIFICATE OF AUTHORITY, CONTACT THE SECRETARY OF STATE, CORPORATIONS DIVISION, (334) 242-5324. THE CERTIFICATE OF AUTHORITY DOES NOT KEEP THE VENDOR FROM SUBMITTING A BID.

BID IDENTIFICATION

REFERENCE PAGE 2, ITEM 2. DUE TO THE POSTAL SERVICE PUTTING BAR CODE LABELS ON ENVELOPES, IT CONCEALS THE BID NUMBER AND DATE IF THE VENDOR HAS WRITTEN THEM OTHER THAN THE LOWER LEFT CORNER, THEREFORE THE BID WOULD BE REJECTED FOR NOT BEING PROPERLY IDENTIFIED.

AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA)

COMPLIANCE WITH THE REPORTING REQUIREMENTS OF THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA): WHEN THE SELECTED VENDOR IS NOTIFIED BY THE PROCURING AGENCY THAT SPECIFIC PURCHASES ARE BEING PAID WITH ARRA OR STIMULUS FUNDS, THE VENDOR SHALL COMPLY WITH THE ARRA REPORTING REQUIREMENTS DEFINED BY THE FEDERAL OMB. THE PROCURING AGENCY IS RESPONSIBLE FOR INFORMING THE AWARDED VENDOR AS SOON AS THE AGENCY IS AWARE THAT ARRA OR STIMULUS FUNDS ARE BEING USED TO PURCHASE ITEMS OR SERVICES AWARDED BY THE ITB AND WHETHER TO REPORT THE INFORMATION TO THE PROCURING AGENCY OR DIRECTLY TO THE FEDERAL GOVERNMENT. THE PROCURING AGENCY MAY NOTIFY THE VENDOR AT THE TIME THE PURCHASE ORDER IS PROCESSED, BY CHANGE ORDER, E-MAIL OR LETTER. THE VENDOR SHALL PROVIDE THE REQUESTED REPORT INFORMATION AS REQUIRED BY LAW.

PURPOSE:

THE PURPOSE OF THIS CONTRACT IS FOR ZERO ETHANOL FUEL BULK DELIVERY FOR MARINE RESOURCES, GULF SHORES. THIS AGENCY WILL BE THE SOLE USER OF THIS CONTRACT.

AWARD:

AWARD WILL BE MADE TO THE LOWEST RESPONSIBLE BIDDER MEETING ALL SPECIFICATIONS.

\* NOTE: ONLY LINE 01 WILL BE USED TO DETERMINE THE LOWEST BIDDER.

ASSIGNMENT OF CONTRACT:

TO ASSIGN, SUBLET OR TRANSFER ANY CONTRACT RESULTING FROM THIS SOLICITATION, THE VENDOR'S WRITTEN REQUEST MUST BE APPROVED BY THE STATE PURCHASING DIRECTOR.

DELIVERY TIME FRAME:

FUEL MUST BE DELIVERED WITHIN 48 HOURS AFTER ORDER IS PLACED BY THE AGENCY. DELIVERY TIME FRAME EXTENSIONS WILL BE DEALT WITH ON A CASE BY CASE BASIS, PROVIDED THE VENDOR NOTIFIES STATE PURCHASING AND/OR THE AGENCY, IN WRITING, OF THE PROBLEM AND THE ANTICIPATED DELIVERY DATE. ALL LATE DELIVERIES MUST BE APPROVED, IN WRITING, BY STATE PURCHASING AND/OR THE AGENCY.

CONTRACT PERIOD:

ESTABLISH A 12 MONTH CONTRACT WITH AN OPTION TO EXTEND FOR A SECOND, THIRD, FOURTH, AND FIFTH 12 MONTH PERIOD WITH THE SAME PRICING, TERMS AND CONDITIONS. THE SECOND, THIRD, FOURTH, OR FIFTH 12 MONTH PERIOD, IF AGREED BY BOTH PARTIES, WOULD BEGIN THE DAY AFTER THE FIRST, SECOND, THIRD, OR FOURTH 12 MONTH PERIOD EXPIRES. ANY SUCCESSIVE EXTENSION MUST HAVE WRITTEN APPROVAL OF BOTH THE STATE AND VENDOR NO LATER THAN 30 DAYS PRIOR TO EXPIRATION OF THE PREVIOUS 12 MONTH PERIOD.

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ORDERING PROCESS:

PURCHASES WILL BE MADE BY A CONTRACT RELEASE ORDER SHOWING SPECIFIC SHIPPING INFORMATION. THE AGENCY MAY SET UP 1 PO FOR THE CURRENT FY OR MAY ENTER SINGLE PURCHASE REQUISITIONS OR PRIORITY AUTHORIZATIONS. EACH PURCHASE/PO SHOULD HAVE THE FUEL LINE, FUEL PRICE LINE, AND THE TAX LINE.

THE AGENCY MUST FAX ORDERS IN TO THE VENDOR REFERENCING THE PO NUMBER. ORDERS SHOULD NOT BE PLACED VERBALLY, DUE TO COMMUNICATION ERRORS.

THE AGENCY MUST NOT PLACE AN ORDER TOO LARGE FOR THEIR TANK, AS THIS RESULTS IN AN UNDUE EXPENSE FOR THE VENDOR. REPEATED OFFENSES MAY RESULT INTO PENALTIES BEING ADDED TO FUTURE CONTRACTS TO COVER THIS COST.

PRORATION:

ANY PROVISION OF A CONTRACT RESULTING FROM THIS BID TO THE CONTRARY NOTWITHSTANDING, IN THE EVENT OF FAILURE OF THE STATE TO MAKE PAYMENT HEREUNDER AS A RESULT OF PARTIAL UNAVAILABILITY, AT THE TIME SUCH PAYMENT IS DUE, OF SUCH SUFFICIENT REVENUES OF THE STATE TO MAKE SUCH PAYMENT (PRORATION OF APPROPRIATED FUNDS FOR THE STATE HAVING BEEN DECLARED BY THE GOVERNOR PURSUANT TO SECTION 41-4-90 OF THE CODE OF ALABAMA 1975), THE CONTRACTOR SHALL HAVE THE OPTION, IN ADDITION TO THE OTHER REMEDIES OF THE CONTRACT, OF RENEGOTIATING THE CONTRACT (EXTENDING OR CHANGING PAYMENT TERMS OR AMOUNTS) OR TERMINATING THE CONTRACT.

SPECIFICATIONS:

FUEL MUST NOT CONTAIN ANY ETHANOL AT ALL.

REQUESTED INFORMATION:

ANY ADDITIONAL INFORMATION REQUESTED FROM A VENDOR MUST BE FURNISHED WITHIN FIVE (5) BUSINESS DAYS FROM RECEIPT OF REQUEST.

FUEL REPORT:

UNIT PRICES ONLY INCLUDE "MARGIN OVER OPIS". A FUEL REPORT WILL BE PREPARED BY STATE PURCHASING BASED OFF THE "RACK AVG" PRICING FOR THE MONTGOMERY, ALABAMA LOCATION FROM THE DAILY REPORTS (M-F)\* THAT STATE PURCHASING SUBSCRIBES TO FROM OPIS.

\* EXCLUDES STATE AND FEDERAL HOLIDAYS.

AWARDED VENDORS MUST REGISTER WITH STATE PURCHASING TO RECEIVE THIS REPORT AND MUST USE THESE FIGURES WHEN INVOICING PURCHASED FROM THIS CONTRACT.

IN THE EVENT FUEL IS DELIVERED ON A WEEKEND OR HOLIDAY (DAY THAT THE FUEL REPORT IS NOT DONE), VENDORS MAY CHARGE THE HIGHER OF THE REPORT FROM THE DAY BEFORE OR THE DAY AFTER.

\*\*\*\*\* SOURCE OF FUEL REPORT FIGURES \*\*\*\*\*

"OPIS GROSS CLEAR" FOR < 10% ETHANOL REGULAR, MID-RANGE, AND PREMIUM GASOLINE

\*\*\*\*\*

TAXES/FEEES:

APPLICABLE FEDERAL/STATE/LOCAL TAXES/FEEES ARE SHOWN ON THE ITB. THE AWARDED VENDOR IS RESPONSIBLE TO NOTIFY STATE PURCHASING OF ANY TAX LAW CHANGES AFFECTING THIS CONTRACT. ALL CHANGE REQUESTS MUST BE ACCOMPANIED BY OFFICIAL DOCUMENTATION OF THE REASON FOR THE CHANGE.

ANY TAXES/FEEES THAT ARE NOT REQUIRED BY FEDERAL/STATE/LOCAL ENTITIES BUT ARE REQUIRED BY THE VENDOR MUST BE INCLUDED IN THE UNIT BID PRICE BUT NOT SHOWN SEPARATELY ON THE ITB OR INVOICE.

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QUANTITY:

THE EXACT QUANTITY OF FUEL TO BE PURCHASED IS UNKNOWN AND THE STATE OF ALABAMA DOES NOT GUARANTEE ANY CERTAIN QUANTITY TO BE PURCHAED.

THE MINIMUM/MAXIMUM WILL APPLY AS SHOWN, 1,000 - 8,199 GALLONS PER DELIVERY.

SPECIFICATIONS, SAMPLES, ANALYSIS REPORTS:

VENDORS MAY BE REQUIRED TO SUBMIT SPECIFICATIONS, SAMPLES, AND/OR ANALYSIS REPORTS ON PRODUCTS BID, AT NO ADDITIONAL COST TO THE STATE.

REQUESTS FOR SPECIFICATIONS, SAMPLES, AND/OR ANALYSIS REPORTS MAY BE MADE AT ANY TIME PRIOR TO OR AFTER AWARD HAS BEEN MADE.

ANALYSIS REPORTS MUST BE PERFORMED BY AN INDEPENDENT LABRATORY OF THE STATE'S CHOOSING.

FAILURE TO PROVIDE SPECIFICATIONS, SAMPLES, AND/OR ANALYSIS REPORTS WILL RESULT IN BID REJECTION/CONTRACT CANCELLATION.

PRICING:

THE STATE OF ALABAMA WILL PAY THE CONTRACT VENDOR THE CONTRACT UNIT PRICE PER GALLON + THE FUEL REPORT PER GALLON FOR THE DATE ON WHICH DELIVERY WAS MADE + ALL APPLICABLE TAXES/FEEES, AS PER FEDERAL, STATE, AND LOCAL LAWS.

DELIVERY SLIP AND INVOICES:

THE VENDOR MUST PROVIDE A DELIVERY SLIP SHOWING THE DATE OF DELIVERY, AS WELL AS THE PRODUCT AND NUMBER OF GALLONS DELIVERED.

INVOICES MUST SHOW THE PRODUCT AND NUMBER OF GALLONS DELIVERED, THE CONTRACT PRICE PER GALLON, FUEL PRICE PER GALLON (BASED ON DELIVERY DATE), AND ANY APPLICABLE TAXES/FEEES. THE CONTRACT PRICE, OPIS PRICE, AND TAXES/FEEES MUST BE BROKEN DOWN ON THE INVOICE AND NOT COMBINED.

THE VENDOR SHOULD PROVIDE THE AGENCY WITH AN ORIGINAL AND 2 COPIES OF EACH INVOICE. FAILURE TO DO SO MAY RESULT IN DELAYED PAYMENT.

CREDIT APPLICATION OR OTHER FORMS:

THE AWARDED VENDOR MAY NOT REQUIRE THE AGENCY TO COMPLETE CREDIT APPLICATION OR OTHER FORMS.

ATTACHMENTS

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\*\*\*\*\* IMPORTANT INFORMATION \*\*\*\*\*

IT IS THE RESPONSIBILITY OF VENDORS TO READ THIS ENTIRE DOCUMENT FROM BEGINNING TO END AND TO COMPLY WITH ALL INSTRUCTIONS AND TERMS AND CONDITIONS OF THE BID.

REMINDER: BIDDERS MUST SUBMIT AN ORIGINAL AND A MINIMUM OF ONE EXACT COPY (INCLUDING SIGNATURE AND NOTARY) OF THE BID, AS SHOWN ON PAGE 2 OF THE ITB, OR THE BID WILL BE REJECTED.

REMINDER: THE BID UNIT PRICE MUST BE PER GALLON AND MUST NOT INCLUDE THE "FUEL REPORT" PRICE OR ANY APPLICABLE TAXES/FEES.

THIS CONTRACT IS EXPECTED TO BEGIN AROUND 03/01/14.

SPECIFICATION QUESTIONS MUST BE SUBMITTED, IN WRITING, TO THE BUYER NO LATER THAN 01/08/14.

PROCEDURAL QUESTIONS MAY BE DIRECTED TO THE BUYER, VIA ANY METHOD, UP UNTIL THE BID SUBMISSION DEADLINE.

SUSAN JANA, BUYER  
(334) 242-7173 (PHONE) (NO SPEC QUESTIONS)  
(334) 242-4419 (FAX)  
SUSAN.JANA@PURCHASING.ALABAMA.GOV (EMAIL)  
SEE ITB PAGE 1 FOR COURIER AND POSTAL ADDRESSES

REMINDER: CHANGES TO AN ITB ARE ONLY ALLOWED VIA A WRITTEN ADDENDUM.

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PRICE SHEET

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INVITATION TO BID

LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
UNLESS SPECIFIED OTHERWISE BELOW:					
SHIP TO: 004004 / 004M03					
CONSERVATION MARINE RESOURCES					
MARINE RESOURCES DIVISION					
21055 WATERWAY EAST BLVD					
GULF SHORES AL 36542					
00001	COMMODITY CODE: 405-15-021668 GASOLINE, REGULAR, MID-RANGE, OR PREMIUM UNLEADED, ZERO ETHANOL, TANKWAGON, 1,000 - 8,199 GALLONS PER DELIVERY	1	GAL	_____	_____
00002	COMMODITY CODE: 405-09-092076 FUEL REPORT PRICING	1	LOT	_____	_____
* VENDORS NEED NOT ENTER A DOLLAR FIGURE IN THE UNIT PRICE COLUMN FOR THIS LINE					
00003	COMMODITY CODE: 405-09-092078 TAXES/FEES, FEDERAL/STATE/LOCAL REQUIRED GASOLINE:	1	LOT	_____	_____
	AL EXCISE \$0.1600				
	AL INSPECTION \$0.0200				
	AL STORAGE TANK (TRUST/LUST) \$0.0125				
	FEDERAL LUST \$0.0010				
	FEDERAL OIL SPILL LIABILITY \$0.0019				
* COUNTY AND CITY TAXES TO BE PAID AS APPLICABLE					
* VENDORS NEED NOT ENTER A DOLLAR FIGURE IN THE UNIT PRICE COLUMN FOR THIS LINE					
PAGE TOTAL					_____
BID TOTAL					_____